

**Legislative Oversight Committee**  
South Carolina House of Representatives  
Post Office Box 11867  
Columbia, South Carolina 29211  
Telephone: (803) 212-6810 • Fax: (803) 212-6811



# **Program Evaluation Report Guidelines**

April 21, 2015

Revised November 2015

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# OVERVIEW: COMMITTEE INFORMATION

## *Committee Information*

### **House Legislative Oversight Committee**

Post Office Box 11867  
Columbia, South Carolina 29211

**Telephone**           803-212-6810

**Fax**                   803-212-6811

Also, the agency may visit the South Carolina General Assembly Home Page (<http://www.scstatehouse.gov>) and click on "*Citizens' Interest*" then click on "*House Legislative Oversight Committee Postings and Reports*". This will list the information posted online for the Committee; click on the information the agency would like to review.

<http://www.scstatehouse.gov/citizens.php> (Click on the link for "*House Legislative Oversight Committee Postings and Reports*.")

# OVERVIEW: PROGRAM EVALUATION REPORT

## *Background*

Section 2-2-20 requires oversight studies and investigations on all agencies at least once every seven years. Pursuant to Section 2-2-20(b), the purpose of a study is to:

- “determine if agency laws and programs within the subject matter jurisdiction of a standing committee: (1) are being implemented and carried out in accordance with the intent of the General Assembly; and (2) should be continued, curtailed, or eliminated.”

Additionally, Legislative Oversight Committee Standard Practice 9 recognizes “that a legislative oversight study and investigation of an agency serves the purposes of informing the public about the agency.”

Pursuant to Section 2-2-20(c), each study must consider the following,

- “(1) the application, administration, execution, and effectiveness of laws and programs addressing subjects within the standing committee's subject matter jurisdiction;
- (2) the organization and operation of state agencies and entities having responsibilities for the administration and execution of laws and programs addressing subjects within the standing committee's subject matter jurisdiction; and
- (3) any conditions or circumstances that may indicate the necessity or desirability of enacting new or additional legislation addressing subjects within the standing committee's subject matter jurisdiction.”

When conducting an oversight study, Section 2-2-50(D) states an investigating committee may acquire evidence or information by any lawful means, including, but not limited to:

- “requiring the agency to prepare and submit to the investigating committee a program evaluation report by a date specified by the investigating committee.”

The questions and instructions in this Program Evaluation Report Guidelines are provided for the purpose of specifying the agency programs and operations the Committee is studying and the information the agency must include in the program evaluation report. **Please note the agency's response will be published on the General Assembly's website.**

Section 2-2-60 outlines what an investigating committee's request for a program evaluation report must contain. It also provides a list of information an investigating committee may request. Section 2-2-60 does not state any information that an investigating committee is prohibited from requesting.

# OVERVIEW: PROGRAM EVALUATION REPORT

## *Submission Process*

Please complete the information and answer the questions included on the following pages. Please note at the end there is a request to complete an Excel document with the name of all personnel at the agency who were consulted or performed work to obtain the information utilized when answering the questions in this report. Therefore, for efficiency purposes, the agency may want to keep track of this information while answering the questions instead of waiting until the end. In addition, having a copy of the Fiscal Year 2013-2014 Accountability Report submitted to the Executive Budget Office and Fiscal Year 2015 Restructuring and Seven-Year Plan report submitted to the House Legislative Oversight Committee will be helpful while answering the questions.

All forms should be submitted by **May 22, 2015 (i.e. 30 days after receiving these Guidelines)**, to the House Legislative Oversight Committee ([HCommLegOv@schouse.gov](mailto:HCommLegOv@schouse.gov)). The report should be submitted in the following formats:

- Electronic Copy
  - Completed Word Document;
    - For all questions in the Word document that ask the agency to complete an Excel chart, the agency should type “See Excel Chart,” and then provide the appropriate information in the cells in the Excel Chart. For all other questions, please provide the agency’s response in the Word document.
  - Completed Excel Document; and
  - PDF copy of the Word Document (on signature line type “See Original Copy,” do not provide actual signature) and Excel Charts, attached at the end.
- Hard Copy
  - Completed Word Document, with original signatures, and Excel Charts.

The agency is receiving these Guidelines in Word and Excel Format so the agency can type its answers directly into the correct format. The signed copy of the Submission Form with a hard copy of the forms and attachments should be mailed to: House Legislative Oversight Committee, Post Office Box 11867, Columbia, South Carolina 29211.

# OVERVIEW: PROGRAM EVALUATION REPORT

## *Looking Ahead*

The Program Evaluation Report and Oversight Study process are new for 2015. It is the Committee's goal that each Oversight Study result in recommendations for how the agency can continue to improve, and in order to make these recommendations, the Committee is asking agencies to conduct a self-analysis.

Each year the Committee will review information sought from agencies, the methods through which it is sought and any feedback received from agencies. Through this review, it is the Committee's goal to continually improve its processes and obtain greater effectiveness and efficiency for agencies and the Committee through revisions and updates both in the information it receives and way in which it is collected. The Committee looks forward to working with agencies to provide the most effective and efficient state government for the people of South Carolina.

# PROGRAM EVALUATION REPORT

## *South Carolina Department of Juvenile Justice*

Date of Submission: May 22, 2015

Please provide the following for this Program Evaluation Report

	<b>Name</b>	<b>Date of Hire</b>	<b>Email</b>
<b>Agency Director</b>	Sylvia L. Murray	01/08/2015	slmurr@scdjj.net
<b>Previous Agency Director</b>	Margaret H. Barber	02/17/2011	Retired

	<b>Name</b>	<b>Phone</b>	<b>Email</b>
<b>Primary Contact:</b>	Angela W. Flowers	803-896-9751	awflow@scdjj.net
<b>Secondary Contact:</b>	Brett Macgargle	803-896-6792	bmmacg@scdjj.net

The following information is provided by the Legislative Oversight Committee to comply with Section 2-2-60(A)

<b>Agency Program or Operations the Legislative Oversight Committee intends to Investigate:</b>	All current agency programs
<b>Information the agency must include in the Program Evaluation Report:</b>	Information contained on the following pages in the Program Evaluation Report Guidelines.
<b>Date the agency must submit the Program Evaluation Report to the House Legislative Oversight Committee:</b>	May 22, 2015 (i.e. 30 days after receiving the Program Evaluation Report Guidelines)

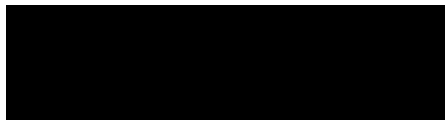
# PROGRAM EVALUATION REPORT

## Testimony Provided in Effort to Build Greater Confidence in State Government

In an effort to build greater confidence in state government, I am signing my name below to affirm that I have reviewed and approve this report and the information contained in it. In addition, I affirm I am willfully submitting the information in this report as testimony before the Committee, as those terms are used in S.C Code Section 2-2-100. I understand that providing false, materially misleading, or materially incomplete information is a criminal offense.

In addition, by way of their signature on the attached Personnel Involved Chart, each person listed on that sheet(s) affirms they are willfully submitting the information, which appears in response to the question which is typed by their name in the Personnel Involved Chart, as testimony before the Committee, as those terms are used in S.C Code Section 2-2-100. Each person understands that providing false, materially misleading, or materially incomplete information is a criminal offense.

**Current Agency Director**  
(Sign/Date):



(Type/Print Name):

Sylvia L. Murray

**If applicable, Board/Commission Chair**  
(Sign/Date):

N/A

(Type/Print Name):

# PROGRAM EVALUATION REPORT

## *Standard Questions*

If any question asks for information in a certain format and the agency already has the same information in another format, please contact Committee staff to discuss potential options.

### **General<sup>1</sup>**

1. Please complete the **Agency Glossary Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Agency Glossary." In this chart please list terms, phrases or acronyms used by the agency, or in industry, to ensure the Committee and general public understand all terminology used by the agency.

***See attached Agency Glossary Chart.***

2. Please complete the **Personnel Involved Chart** while completing this Report. In the Excel document attached, there is a template to complete under the tab labeled, "Personnel Involved." By way of their signature on the attached Personnel Involved Chart, each person listed on that sheet(s) affirms they are willfully submitting the information, which appears in response to the question which is typed by their name in the Personnel Involved Chart, as testimony before the Committee, as those terms are used in S.C Code Section 2-2-100.

***See attached Personnel Involved Chart***

3. The Appropriations Act includes "Major Program Areas." Individual programs are often grouped together within one or more of these major areas. When thinking about the individual programs, how does the agency define the term "program" (i.e, what is an individual program mean at the agency)?
  - a. Anytime the agency sees the term "program" used in any questions in this report, it refers to an individual program and means the same as the agency has defined it in response to this question.

***For purposes of this Program Evaluation, a program is defined as a broad category encompassing the areas reflected in Sections II and III of Major Program Areas of the DJJ Budget. See attached Program Effectiveness Ranking Chart***

4. Explain how the budget is broken down for agency management (including the director and deputy directors), outside of the way it is grouped for the Appropriations Act. If it is easier to simply provide a copy of the budget, in its most detailed version, the agency may do so.

***See attached Agency Management of Budget Spreadsheet. This spreadsheet has been incorporated into the excel document.***

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<sup>1</sup> 2-2-60(B)(12) - any other relevant information specifically requested by the investigating committee.



# PROGRAM EVALUATION REPORT

5. Provide a list of the types of searches the agency can perform within the electronic version(s) of its budget, maintained at the agency (i.e. budget by year, office, department, program, etc.)

***Within the electronic version of the agency's budget, searches can be performed based on the following parameters:***

- ***Fiscal Year***
- ***Cost Center***
- ***Fund***
- ***Functional Area***
- ***General Ledger Account (Revenue and Expenditure)***
- ***Program***
- ***Grant Number***

# PROGRAM EVALUATION REPORT

## Performance, Organizational Structure and Responsibilities<sup>2</sup>

1. Does the agency have a strategic plan other than the one it provided in the Strategic Plan Template of the FY 2013-14 Accountability Report? If yes, please provide the Committee a copy and state the date it was last updated (if that information is not included on the printed version of the strategic plan).

***DJJ is in the process of updating its strategic plan. At present, the eight strategic goals have been retained with minor revisions. The revised plan is on track to be finalized by Director Murray and her Executive Management Team in June 2015 and will be incorporated in to the FY 14-15 Accountability Report.***

2. Please complete the **Funding Sources Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Funding Sources." In this chart please list all sources of funding for the agency in 2013-14, 2014-15, and anticipated funding sources in 2015-16; as well as the amounts available from each and any restrictions on the use of the funds. Examples of funding sources include, but are not limited to, money from the General Assembly, Federal Government, grants, sales, outside contracts, interest from bank accounts holding restricted or any other type of funds, etc. As for anticipated funds from the General Assembly in 2015-16; the agency can type the amount it submitted originally in its requests to the Governor when the budget process began.

***See Funding Sources Chart.***

3. Please complete the **Strategic Plan Investment Chart** and **Performance Measures Status Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Strategic Plan Investment" and a template labeled, "Performance Measures Status."

***See the attached Strategic Plan Investment Chart and the Performance Measures Status Chart.***

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<sup>2</sup> 2-2-60(B)(2) (a)-(c) - a description of each program administered by the agency identified by the investigating committee in the request for a program evaluation report, including the following information: (a) established priorities, including goals and objectives in meeting each priority; (b) performance criteria, timetables, or other benchmarks used by the agency to measure its progress in achieving its goals and objectives; (c) an assessment by the agency indicating the extent to which it has met the goals and objectives, using the performance criteria. When an agency has not met its goals and objectives, the agency shall identify the reasons for not meeting them and the corrective measures the agency has taken to meet them in the future; 2-2-60(B)(3) - organizational structure, including a position count, job classification, and organization flow chart indicating lines of responsibility; 2-2-60(B)(6) - identification of the constituencies served by the agency or program, noting any changes or projected changes in the constituencies;

# PROGRAM EVALUATION REPORT

4. Please complete the **Program Effectiveness Ranking Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Program Effectiveness Ranking." In this chart please list all of the agency's programs and put them in order from most effective and efficient to least effective and efficient.

***On May 18, 2015, Director Sylvia L. Murray and a team of senior leaders took part in a program effectiveness/efficiency ranking process. In addition to Director Murray, the following senior leaders were present: Robin Owens, Deputy Director for Administrative Services; Angela Rita, Deputy Director for Community Services; James Quinn, Deputy Director for Educational Services; Thomas Williams, Jr., Deputy Director for Rehabilitative Services; Brett Macgargle, Associate Deputy Director for the Office of Planning and Programs; Katherine Speed, Associate Deputy Director for the Office of Treatment and Intervention Services; Elizabeth Hill, General Counsel; Katherine Pierson, Legislative Liaison; Angela Flowers, Director of Planning and Evaluation; and Craig Wheatley, Director of Research and Statistics. See attached Program Effectiveness Ranking Chart.***

5. Please complete a separate **Program Details Chart** for each individual agency program. In the Excel document attached, there is a template to use under the tab labeled, "Program Details." In this chart, please provide the details about each program. It is recommended that the agency copy and paste the data in this tab into multiple other tabs or into a separate excel workbook, while it is still blank. The agency will then have a blank version to complete for each separate program.

***See attached Program Details Chart***

6. Are there any reports or reviews based on an audit or investigation of the agency during the last ten years that are not linked under Legislative Audit Council, or the agency, on the publications page of [www.statehouse.gov](http://www.statehouse.gov)? If so, please provide the Committee a copy of these reports.

***DJJ underwent three reviews within the specified reporting period. The reviews are described below:***

# PROGRAM EVALUATION REPORT

## Chinn Report

*Chinn Planning, Inc.*

*The Director of SCDJJ agreed to hire an outside Consultant to review progress and operations at the Broad River Road Campus in 2005, 2007 and 2009. Chinn Planning, Inc. completed an assessment of progress in 2005 and 2007. This 2009 report is the third and final report to the Court since the lawsuit ended. In June 2009, the South Carolina Department of Juvenile Justice (SCDJJ) contracted with Chinn Planning, Inc. to conduct a third assessment of progress and development at the Broad River Road Campus (BRRRC). This campus contains the largest institutional capacity within the SCDJJ system, and was the subject of a thirteen year lawsuit concerning conditions of confinement.*

## Procurement Audit Report

*South Carolina Budget and Control Board*

*An examination of the procurement policies and procedures at the South Carolina Department of Juvenile Justice for the period July 7, 2007 through December 31, 2010 was conducted by the South Carolina Budget and Control Board and report titled: South Carolina Department of Juvenile Justice Procurement Audit Report July 1, 2007-December 31, 2010, was issued on August 31, 2011.*

*This examination focused on evaluating SCDJJ's systems of internal controls over procurement transactions and was used to assure adherence to the Consolidated Procurement Code, State regulations and the Department's procurement policy and additionally to determine the adequacy, efficiency, and effectiveness of the procurement system.*

## Review of Medicaid Services to Incarcerated Juveniles in the State of South Carolina During Federal Fiscal Years 2004 and 2005

*US Department of Health and Human Services, Office of Inspector General*

*The purpose of the Office of Audit Services within the USDHHS, OIG is to protect the integrity of programs as well as the health and welfare of beneficiaries served by programs. Audits examine the performance of HHS programs and/or its grantees and contractors in carrying out their respective responsibilities and are intended to provide independent assessments of HHS programs and operations. These assessments help reduce waste, abuse, and mismanagement and promote economy and efficiency throughout HHS.*

# PROGRAM EVALUATION REPORT

## Public<sup>3</sup>

1. Please complete the **Paperwork Filed by the Public Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Paperwork Filed by the Public."

***See attached Paperwork Filed by the Public Chart***

2. Are there any other agency policies for collecting, managing, and using personal information over the Internet, which were not described in the Paperwork Filed by the Public Chart? If so, please explain.

***Regarding the volunteer application process, there are no other policies or procedures other than those indicated on the Paperwork Filled by the Public Chart.***

3. Are there any other agency policies for collecting managing, and using personal information non-electronically, which were not described in the Paperwork Filed by the Public Chart? If so, please explain.

***Regarding the volunteer application process, there are no other policies or procedures other than those indicated on the Paperwork Filled by the Public Chart.***

4. Please complete the **Agency Information Available to the Public Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Agency Info Available to Public." In this chart please list all locations where the public can view different annual, quarterly and other reports produced by the agency, as well as other information about the agency.

***See attached Agency Information Available to the Public Chart.***

## Cooperative Arrangements and Alternative Delivery<sup>4</sup>

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<sup>3</sup> 2-2-60(B)(11) - a list of reports, applications, and other similar paperwork required to be filed with the agency by the public. The list must include: (a) the statutory authority for each filing requirement; (b) the date each filing requirement was adopted or last amended by the agency; (c) the frequency that filing is required; (d) the number of filings received annually for the last seven years and the number of anticipated filings for the next four years; (e) a description of the actions taken or contemplated by the agency to reduce filing requirements and paperwork duplication; 2-2-60(B)(10) - agency policies for collecting, managing, and using personal information over the Internet and non-electronically, information on the agency's implementation of information technologies;

<sup>4</sup> 2-2-60(B)(5) - identification of areas where the agency has coordinated efforts with other state and federal agencies in achieving program objectives and other areas in which an agency could establish cooperative arrangements including, but not limited to, cooperative arrangements to coordinate services and eliminate redundant requirements; 2-2-60(B)(7) - a summary of efforts by the agency or program regarding the use of alternative delivery systems, including privatization, in meeting its goals and objectives;

# PROGRAM EVALUATION REPORT

1. Do the agency's strategies or objectives reflect specific activities by the agency to ensure coordination of its efforts with other agencies that share a similar goal? If not, please explain why. If yes, please list which strategies and/or objectives.

***DJJ views collaboration and partnership as key strategies to enhance, expand and maximize resources and opportunities for agency involved youth and staff. Goal 7 of the Strategic Plan reads as follows: DJJ will maximize collaborations, partnerships and volunteerism system-wide. DJJ will maximize resources for system improvements by collaborating with a wide range of state agencies (i.e. Joint Council on Children and Adolescents, Palmetto Coordinated System of Care). DJJ will participate in an interagency advisory council to focus on job readiness for youth. DJJ will partner with faith base entities and higher education to increase afterschool /employment programs for at-risk youth. Finally, DJJ will expand the volunteer force to increase the number of mentors for agency involved youth.***

2. Please identify other areas where the agency could establish cooperative arrangements, including, but not limited to, cooperative arrangements to coordinate services and eliminate redundant requirements, which were not identified in the Paperwork Filed by the Public Chart.

***DJJ seeks to increase efficiencies and eliminate redundancies where possible. The agency works supportively with the Department of Mental Health and the Department Vocational Rehabilitation to increase access to services for shared youth. To that end, DMH has out stationed mental health professionals in four DJJ county offices. This partnership has been in place since FY 2008. Moreover, DJJ and DMH share the personnel costs of a mental health liaison assigned to DJJ. A similar arrangement is in place with DVR. The DJJ DVR liaison works with DJJ youth within the DJJ school system and the Job Training Center.***

3. Please provide a summary of all efforts by the agency regarding the use of alternative delivery systems, including privatization, in meeting its goals and objectives, outside those identified in the individual Program Details Chart and in the Paperwork Filed by the Public Chart.

***As previously indicated, DJJ actively seeks external partners to maximize and enhance services. In that regard, the DJJ actively recruits volunteers to serve as arbitrators and mentors. The arbitration component of Community Services diverts first-time non-violent offenders using trained volunteers who work with offenders, parents, victims and law enforcement to determine appropriate sanctions. Mentors are used in the facilities and in the community as positive role models. The agency established partnerships with faith base entities and community organizations to provide afterschool programs (Teen After-school Centers) for at-risk youth. Finally, through its job readiness efforts, the agency partners with private businesses to provide training and work sites for its youth.***

# PROGRAM EVALUATION REPORT

## Laws<sup>5</sup>

1. Please complete the **Evaluation of Legal Standards Chart**. In the Excel document attached, there is a template to complete under the tab labeled, "Evaluation of Legal Stds." The Chart already includes information from the Legal Standards Chart the agency submitted in its 2015 Restructuring and Seven-Year Plan Report. There are two added columns, "Recommend Further Evaluation" and "Basis for Further Evaluation," for the agency to complete.

***See attached Evaluation of Legal Standards Chart.***

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<sup>5</sup> 2-2-60(B)(1) - enabling or authorizing law or other relevant mandate, including any federal mandates; 2-2-60(B)(9) - a comparison of any related federal laws and regulations to the state laws governing the agency or program and the rules implemented by the agency or program;

## Agency Glossary

INSTRUCTIONS: Please list the terms, phrases or acronyms the agency uses which the Committee or general public may not know, along with the meaning of the term, phrase or acronym and the department which most often utilizes the term, if there is one. If the entire agency uses the term, type "Entire Agency" in the last column. NOTE: Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.			
Agency Submitting Report	Term, Phrase or Acronym	Meaning of the Term, Phrase or Acronym	Department which often utilizes the term (if the entire agency uses it, type "Entire Agency")
Department of Juvenile Justice	Adjudication	A judicial determination at the trial or plea phase in family court that renders a juvenile charged with one or more offenses delinquent.	Community Services, Treatment and Intervention Services
Department of Juvenile Justice	Adjudicatory Hearing	A family court hearing that determines whether or not a juvenile is delinquent (guilty) or not delinquent (not guilty).	Community Services
Department of Juvenile Justice	Admission	The process by which a committed juvenile enters a DJJ facility.	Treatment and Intervention Services
Department of Juvenile Justice	Affidavit	A written declaration made under oath.	Community Services and Legal
Department of Juvenile Justice	Aftercare	Status of juveniles who have been released from the institutional facilities by the SC Juvenile Parole Board/DJJ Release Authority requiring supervision by either the local DJJ office or in some cases by Adult Probation, Pardon and Parole Services. (Also referred to as parole)	Community Services, Treatment and Intervention Services
Department of Juvenile Justice	Aftercare Placements	Placements ordered by the Juvenile Parole Board or the DJJ Release Authority.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Alert	A prominent field in the Juvenile Justice Management System (JJMS) reserved for specific urgent circumstances that require immediate attention of the assigned DJJ case manager/ social worker, etc. Some examples of Alerts include: Escape Risk, Medical, Pregnant, and Suicide Risk.	Community Services, Rehabilitative Services and Treatment & Intervention Services
Department of Juvenile Justice	AN (Activity Note)	Written documentation in a juvenile's record completed and signed by the case manager at the time an activity is rendered.	Community Services, Rehabilitative Services and Treatment & Intervention Services
Department of Juvenile Justice	APO (Auxiliary Probation Officer)	A volunteer who provides one-on-one intensive probation services to juveniles and their families. APOs are trained and sworn in as officials of the court, with full probation officer authority. Each volunteer APO is assigned a juvenile and is required to contact him or her by telephone at least three times per week, and to provide at least one face-to face visit per week.	Community Services



## Agency Glossary

Department of Juvenile Justice	Arbitration	Arbitration is the process whereby a first time non-violent offender can plead guilty to a criminal charge and participate in a voluntary process to complete a list of restorative sanctions that have been determined by a volunteer arbitrator, police officer, victim, witnesses, the offender and the offenders' parents. After successful completion of the sanctions, the charge is not prosecuted by the solicitor's office.	Community Services
Department of Juvenile Justice	Assessment	Evaluation or appraisal of a candidate's suitability for placement in a specific treatment modality/setting and the relationship to custody and supervision. In mental health, an assessment differs from screening which is used to determine if an assessment is needed. ( Also see definitions of Screening.)	Community, Rehabilitative Services and Treatment & Intervention Services
Department of Juvenile Justice	Average Daily Population (ADP)	ADP is calculated by dividing the total number of days all placed youth spent in a program/facility by the number of days in a specified period. (e.g. sum of all days in the program/facility for all youth placed during the year/number of days in a year).	Community, Rehabilitative Services and Treatment & Intervention Services
Department of Juvenile Justice	Balanced and Restorative Justice (BARJ):	BARJ is a response to crime that allows for active participation by victim, community, and offender in the justice process. It is a values framework which recognizes that justice is best achieved by building relationships between crime, victims, the community and the juvenile offenders. DJJ has adopted the principles of BARJ.	Rehabilitative Services and Treatment & Intervention Services
Department of Juvenile Justice	Broad River Road Complex (BRRC):	DJJ's long-term institution where juveniles can be committed by the family court after they have been adjudicated delinquent/found guilty. BRRC also houses those persons convicted of crimes in the Court of General Sessions who are not eligible to be housed at SCDC due to their age at the time of sentencing.	Entire Agency
Department of Juvenile Justice	Case	A "case" is comprised of one or more offenses charged against an individual and processed through the court simultaneously for solicitor and/or judicial action.	Entire Agency
Department of Juvenile Justice	Caseload	A grouping of juvenile offenders for whom an employee has management responsibility.	Entire Agency
Department of Juvenile Justice	Case Management Plan (CMP)	A plan developed by a county case manager in consultation with the juvenile and family that serves as a guide for accessing appropriate services for the juvenile and family.	Community and Treatment and Intervention Services

## Agency Glossary

Department of Juvenile Justice	Child Assessment and Evaluation (CAE)	An assessment tool completed by a County Case Manager (CM) in order to assess the need for any medical, educational, social and/or other services.	Community Services
Department of Juvenile Justice	Classification	An objective, standardized system of categorizing juvenile offenders by risk used to guide case processing, case management and custody decisions at key points within the juvenile justice system.	Rehabilitative Services and Treatment & Intervention Services
Department of Juvenile Justice	Commitment	Official confinement. Committed juveniles may reside in a juvenile facility, prison or mental hospital for the duration of their commitment. Placement is determined by the Commitment Order and each juvenile's individual needs.	Community Services, Rehabilitative Services and Treatment & Intervention Services
Department of Juvenile Justice	Commitment Order	The official document assigning physical custody of a juvenile offender to DJJ for a specified or unspecified period of time.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Community Evaluation(CE)	An evaluation that takes place within the juvenile's community or another court approved non-secure location. A community evaluation and a secure evaluation are capable of providing all of the same information to the court.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Community Service	Work that is ordered to be performed by a juvenile as means of repaying the community for delinquent acts.	Entire Agency
Department of Juvenile Justice	Conditional Release	A S. C. Juvenile Parole Board/DJJ Release Authority action allowing a committed juvenile to return to the community on aftercare status under supervision/authority of the Board/ Release Authority and subject to the general/specific rules established by the Board/Release Authority. (Also referred to as Parole guidelines)	Community Services, Rehabilitative Services and Treatment & Intervention Services
Department of Juvenile Justice	Confidentiality	The act of honoring laws and professional/ethical obligations governing the release of personal and/or identifying information about juveniles to others.	Entire Agency
Department of Juvenile Justice	Continuum of Care (COC)	A division of the Governor's Office that provides specialized case management for children who are behaviorally, emotionally, or psychiatrically impaired and are in the custody of their family.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Contract	A binding agreement between the juvenile and DJJ wherein the juvenile agrees to complete established stipulations (in lieu of court) as a result of offenses that he or she is alleged to have committed.	Community Services
Department of Juvenile Justice	County Case Manager: (CM)	An employee assigned to work with juveniles in the DJJ county offices.	Entire Agency

## Agency Glossary

Department of Juvenile Justice	Court Ordered Evaluation	An evaluation ordered by a family court judge for assessment following adjudication and preceding the final disposition of a juvenile case. Evaluations may take place in the community or at one of DJJ's secure Evaluation Centers.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Court Ordered Placement	A placement ordered by the court.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Criminal Offense	An act or omission of an act that is forbidden by law.	Entire Agency
Department of Juvenile Justice	Custody Level	Within the DJJ classification system, a designation establishing the degree of security and type of supervision to be imposed upon an offender, based on his/her assessed risk.	Community Services, Legal and Treatment & Intervention Services
Department of Juvenile Justice	Delinquent Juvenile	A juvenile who is declared delinquent ("guilty") or responsible for a crime.	Entire Agency
Department of Juvenile Justice	Deoxyribonucleic Acid (DNA) Sample	Juveniles adjudicated of certain identified offenses are required to submit to DNA sampling. The sample is provided to the South Carolina Law Enforcement Division (SLED) for inclusion in the State DNA Database. Qualifying offenses are denoted in JJMS.	Entire Agency
Department of Juvenile Justice	Detention	Holding a juvenile in a secure facility prior to court resolution of the case. Detained juveniles are most often held in the DJJ Detention Center or in a Detention Alternative Placement (DAP). Law enforcement makes the initial decision as to whether or not to detain a juvenile and this decision is later either upheld or overturned by a judge during a Detention Hearing.	Community Services, Rehabilitative Services and Treatment & Intervention Services
Department of Juvenile Justice	Detention Alternative Placement (DAP)	A short term placement which provides an alternative to secure detention.	Community Services, Rehabilitative Services and Treatment & Intervention Services
Department of Juvenile Justice	Detention Facility	A secure facility used to hold juveniles on a temporary basis. Juveniles in detention are usually there as they await a trial or plea date, court processing or transportation to an institution.	Entire Agency
Department of Juvenile Justice	Detention Screening	The process of screening a juvenile to determine whether or not to recommend to law enforcement that he or she be securely confined, placed in a DAP or released to the community pending a court appearance.	Community Services, Rehabilitative Services and Treatment & Intervention Services
Department of Juvenile Justice	Determinate Sentence	A sentence which is determined by a family court judge and is for a specific amount of time. Determinate sentences are generally 30, 60 or 90 days in duration. A determinate sentence on a single, given charge cannot exceed 90 days.	Community Services and Treatment & Intervention Services

## Agency Glossary

Department of Juvenile Justice	Disposition	The sentencing phase of a trial or plea. Common dispositions include probation, commitment, restitution, or some combination of these.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Diversion	To redirect a case to a special program or arrangement as an alternative to adjudication. Some common diversion programs include arbitration, juvenile PTI and Drug Court.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Earned Compliance Credit (ECC)	A state law (S.C. Code §63-19-1835) authorizing DJJ to grant up to a 10 day reduction (credit) in supervision length to probationers and parolees who are under DJJ supervision, for each month they are compliant with the terms and conditions of their probation order/conditional release.	Entire Agency
Department of Juvenile Justice	Electronic Monitoring	The use of technology and monitoring equipment to allow juvenile offenders to remain in the community in lieu of detention or while under probation/parole supervision as a graduated response and/or as an alternative to secure confinement.	Community
Department of Juvenile Justice	Evaluation Center	A secure residential facility for the evaluation of adjudicated offenders prior to the court's final disposition. Often called "secure evaluations", these evaluations are required to be completed within forty-five days. Evaluation centers offer an array of diagnostic services, including medical, psychological, social, educational and vocational assessments, and if needed, dental or psychiatric examinations. A secure evaluation and a community evaluation are capable of providing all of the same information to the court.	Entire Agency
Department of Juvenile Justice	Evidence-based	The Office of Justice Programs considers programs and practices to be evidence-based when their effectiveness has been demonstrated by casual evidence, generally obtained through high quality outcome evaluations.	Community Services, Educational Services and Treatment & Intervention Services
Department of Juvenile Justice	Family Court	The court in which all juvenile delinquency cases are heard.	Entire Agency
Department of Juvenile Justice	Felony	A serious crime.	Entire Agency
Department of Juvenile Justice	Field/Community Services	The term for all non-institutional services of DJJ.	Entire Agency
Department of Juvenile Justice	Form 5	Automated document which includes a juvenile's legal history and demographic information.	Community Services, Rehabilitative Services and Treatment & Intervention Services

## Agency Glossary

Department of Juvenile Justice	504 Plan	An educational plan developed to ensure that a child who has a disability identified under the law and is attending an elementary or secondary educational institution receives accommodations that will ensure his academic success and access to the learning environment.	Community Services, Educational Services and Treatment & Intervention Services
Department of Juvenile Justice	Global Appraisal of Individual Needs-Short Screener (GAIN-SS)	A screening tool designed to identify mental health, substance abuse, and co-occurring disorders in adolescents. This screener is conducted during the DJJ intake process.	Community Services
Department of Juvenile Justice	Graduated Response	A response or intervention taken to address a variety of offenses/infractions committed by an offender while on probation/parole. A continuum is designed to guide DJJ staff in decreasing or increasing sanctions in a timely fashion based on a juvenile's behavior.	Community Services
Department of Juvenile Justice	Group Care	A community based residential program for juvenile offenders designed for assessment, positive behavioral change and reunification with family. Included within the Group Care Continuum are Shelters, Intermediate and Intensive group care programs. Each level offers varying levels of structure, services and supervision. An individual care plan is designed for each juvenile. Length of stay varies related to individual circumstances.	Entire Agency
Department of Juvenile Justice	Incorrigible	Status offense defined as a failure to follow the rules and regulations of the guardian's home.	Entire Agency
Department of Juvenile Justice	Indeterminate Sentence	A sentence of commitment imposed without specifying a fixed period of time. Indeterminate commitment orders specify that a juvenile is to be committed to the Department of Juvenile Justice for period of time "not to exceed the juvenile's 21 <sup>st</sup> birthday." A juvenile committed to DJJ indeterminate will be considered for release prior to his or her 21 <sup>st</sup> birthday according to the assigned "guidelines."	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	IEP (Individual Education Plan)	The Individualized Educational Plan (IEP) is a plan or program developed to ensure that a child who has a disability identified under the law and is attending an elementary or secondary educational institution receives specialized instruction and related services.	Community Services, Educational Services and Treatment & Intervention Services
Department of Juvenile Justice	Institution	A "hardware secure" custodial facility providing assessment, treatment, rehabilitation and education to committed juveniles in a controlled environment where protection of the public is achieved by removal from the community.	Entire Agency

## Agency Glossary

Department of Juvenile Justice	Intake	A meeting with an accused juvenile offender and their parent or guardian to gather information and assess needs pertaining to the juvenile and his or her family.	Entire Agency
Department of Juvenile Justice	Intensive Foster Care and Clinical Services (IFCCS)	A division of the Department of Social Services which provides case management for children in DSS custody who are behaviorally, emotionally, or psychiatrically impaired and in need of specialized therapeutic services.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Intensive Intake Services	DJJ's Intensive Intake Services are designed to provide a comprehensive assessment for all youth entering the juvenile justice system by identifying and applying appropriate early interventions and support services for youth. DJJ seeks to provide alternatives to prosecution, reduce the likelihood that a youth will further penetrate the system, and promote community safety.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Intensive Supervision (IS)	IS refers to high level supervision provided by a county case manager who works intensively with the juvenile, family and other human service providers as deemed appropriate.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Intensive Supervision Officer (ISO)	A Case Manager who provides a high level of supervision to a caseload of no more than 20 juveniles.	Entire Agency
Department of Juvenile Justice	Inter-Agency System of Care for Emotionally Disturbed Children (ISCEDC)	Inter-Agency System of Care for Emotionally Disturbed Children (ISCEDC) A collaborative effort between child serving agencies (DSS, DDSN, DJJ and DMH) to have case management of children who are in need of specialized service planning assigned to an appropriate agency for management /monitoring. Treatment costs are to be paid out of a Services Fund of pooled dollars from participating agencies, enabling services to be provided without having to decide which agency will pay for the services, thus eliminating cost sharing. Decisions about eligibility for ISCEDC, initial level of care, services authorized, and assignment of lead case management are made by the ISCEDC team. Efforts are made to assure that children are placed in the least restrictive settings that are clinically appropriate for that child's needs.	Community Services and Treatment & Intervention Services

## Agency Glossary

Department of Juvenile Justice	Interstate Compact on Juveniles (ICJ)	An agreement between states to cooperate in coordinating and providing supervision for juveniles on probation or parole that have moved with parents/guardians from one state to another; to return non-delinquent juveniles who have run away from or to South Carolina; and to return delinquent juveniles that have escaped or absconded from or to South Carolina. Through the ICJ, DJJ also provides travel permits to allow juveniles to travel out of South Carolina under appropriate circumstances.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Intervention	Any positive interaction with a juvenile that attempts to interrupt and/or deter delinquent behavior at its onset through the use of activities, education and programs promoting positive youth behavior.	Community Services, Educational Services and Treatment & Intervention Services
Department of Juvenile Justice	Juvenile Correctional Office (JCO)	An individual who works as security staff within a DJJ secure facility.	Entire Agency
Department of Juvenile Justice	Juvenile	A person who, by age, falls under the jurisdiction of the juvenile justice system. In South Carolina this is typically anyone under the age of 17 who has violated a law or ordinance. Some offense-related exceptions to the age requirement exist in the Children's Code.	Entire Agency
Department of Juvenile Justice	Juvenile Justice Management System (JJMS)	A DJJ web-based case management system used to store and track juvenile offenders' social history and some judicial records.	Entire Agency
Department of Juvenile Justice	JJMS Number	Unique number assigned to each juvenile recorded in JJMS.	Entire Agency
Department of Juvenile Justice	Marine Institute	An experiential group care program that utilizes a wilderness or marine environment as a context to motivate positive behavior changes in participants, increase their education levels and encourage the development of life and vocations skills.	Community Services
Department of Juvenile Justice	Medical Necessity	An evaluation completed, by a physician, psychologist or social worker that meets the DHHS criteria for a Licensed Practitioner of the Healing Arts prior to placing a juvenile into certain alternative placements	
Department of Juvenile Justice	Misdemeanor	Crimes classified by law as being less serious than felonies	Entire Agency
Department of Juvenile Justice	Moderate Supervision	Medium level supervision that is a step-down from intensive supervision in which the county case manager continues to work with the juvenile, juvenile's family and community service providers to ensure the supervision and services needed to protect the public and help the juvenile succeed are in place and appropriate for the juvenile.	Community Services and Treatment & Intervention Services

## Agency Glossary

Department of Juvenile Justice	Monetary Restitution	Monetary payment to a victim by a juvenile. Restitution is generally court-ordered and may require a separate hearing, called a restitution hearing, prior to being ordered.	Entire Agency
Department of Juvenile Justice	Nol Pros (Nolle prosequi):	An entry made on the record, by which the prosecutor indicates that he or she will proceed no further with a given charge or charges. Cases that are nol prossed may or may not be prosecuted in the future, depending on the intention of the prosecutor and the language found in the order nol crossing the charges.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Office of Juvenile Justice and Delinquency Prevention (OJJDP)	OJJDP is a component of the Office of Justice Programs, U.S. Department of Justice. This entity supports states, local communities, and tribal jurisdictions in their efforts to develop and implement effective programs for juveniles. Through its components the Office sponsors research, program, and training initiatives; develops priorities and goals and sets policies to guide federal juvenile justice issues; disseminates information about juvenile justice issues; and awards funds to states to support local programming.	Entire Agency
Department of Juvenile Justice	Parole	A S. C. Juvenile Parole Board/DJJ Release Authority action allowing a committed juvenile to return to the community on aftercare status, under supervision/authority of the Board/ Release Authority, and subject to the general/specific rules established by the Board/Release Authority. (Also referred to as Conditional Release)	Entire Agency
Department of Juvenile Justice	Parole Guidelines	A time period, expressed in months, forecasting the minimum and maximum lengths of stay predicted for a committed, indeterminately sentenced juvenile. Guidelines are based upon a juvenile's complete offense history and are determined by the Juvenile Parole Board or the DJJ Release Authority	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Performance Based Standard (PbS)	PbS is a project of OJJDP that sets national standards for safety, security, order, health/mental, education and other programming within facilities, and preparation for community reintegration. All of DJJ's hardware secure facilities participate in PbS. DJJ is a leader in measuring performance standards under the national PbS project.	Rehabilitative Services and Treatment & Intervention Services
Department of Juvenile Justice	Petition	The official and formal charges filed against a juvenile in the Family Court, alleging that the status or criminal offense he/she is accused of having committed; similar to a warrant issued for an adult when that adult is formally charged with a crime.	Community Services and Treatment & Intervention Services



## Agency Glossary

Department of Juvenile Justice	Placement	An out-of-home, community-based setting to which a juvenile may be sent for shelter and services.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Plea	The respondent's answer to the charge against him/her. Respondents may admit to the charges and be found delinquent (guilty) or they may request a trial, indicating to the court that they are not delinquent.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Pre-Dispositional Confinement Credit	Juveniles committed to (DJJ) receive, by statute, credit towards their parole guidelines or determinate sentence release date for each day they are detained in, or temporarily committed to, any secure pre-dispositional facility.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Prevention	Programs associated with the goal of preventing at-risk behaviors by juveniles through activities which promote positive behavior.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Probable Cause	Evidence that would lead a reasonable person to believe that a crime was committed by the person accused.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Probation	A court disposition that does not involve confinement, but imposes conditions on and supervision of a juvenile adjudicated delinquent for one or more offense. In South Carolina, juvenile probation can last up until the juvenile's 18 <sup>th</sup> birthday. Juveniles who are on probation remain under the authority of the family court and will be "violated" for failing to abide by the terms and conditions of their probation orders. Probation violations are contempt actions and may result in new and/or stricter sanctions for the juvenile found to be in violation of his or her prior court order. DJJ provides juveniles with three levels of community based supervision according to need and risk: standard supervision, moderate supervision and intensive supervision.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Psycho-Educational Assessment	Psycho/Educational assessment is made up of two types of testing: psychological assessment and educational assessment. Psychological testing, in general, measures potential not what has been learned. It clarifies the nature of the processing deficit. Educational assessment measures what has been learned in math, reading, spelling and other academic areas. A psycho educational assessment can help to identify what specific learning difficulties are present so that appropriate treatments or accommodations can be put in place. Also referred to as a "psycho-ed."	Community Services and Treatment & Intervention Services

## Agency Glossary

Department of Juvenile Justice	Public Defender	An attorney, usually appointed following an indigency screening process or at detention, having responsibility for the legal defense of those unable to afford or obtain legal assistance.	Entire Agency
Department of Juvenile Justice	Recidivism	A tendency to relapse into certain – in this case, criminal – behaviors.	
Department of Juvenile Justice	Referral	The occurrence whereby DJJ assumes jurisdiction of a delinquency case.	Community Services
Department of Juvenile Justice	Referral Source	The origin of a delinquency complaint, i.e. law enforcement, school, etc.	Community Services
Department of Juvenile Justice	Release	The act of returning custody of a juvenile to the parent or legal guardian upon completion of a sentence imposed by the family court.	Entire Agency
Department of Juvenile Justice	Residential Evaluation	An evaluation that takes place in one of three secure evaluation centers located within the state. Sometimes referred to as a “Secure Evaluation” or, occasionally, as at “R&E.”	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Respondent	Defendant	Entire Agency
Department of Juvenile Justice	Restitution	Supervised community service or monetary reparation used to encourage/develop accountability by the offender to the victim and/or community.	Entire Agency
Department of Juvenile Justice	Revocation	<b>Revocation:</b> An action by the S.C. Board of Juvenile Parole/DJJ Release Authority which may result in a juvenile being returned to the custody of DJJ for a violation of the terms of the conditional release agreement.	Entire Agency
Department of Juvenile Justice	Risk Assessment	An objective process to support the recommendations and decisions made by DJJ at the detention, intake, court disposition, and commitment phases of the juvenile justice system. The process considers the category of the most serious current offense and the juvenile’s risk score. The risk score is calculated based on a weighted score of the sum of the juvenile’s converted offense history score, age at first offense score and the number of prior referrals score.	Community Services and Treatment & Intervention Services
	Rule to Show Cause	Legal document to return a juvenile for court for the violation of a court order; for example, a probation violation.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	School Attendance Act/Order	In the State of South Carolina, all children ages 5 until the age of 17 are required to attend school. Children having excessive unlawful absences can be placed under a compulsory school attendance order. This order places a juvenile under the direct order of the family court to attend school.	Community Services, Education Services and Treatment & Intervention Services

## Agency Glossary

Department of Juvenile Justice	Screening	A process designed to determine if informal or formal processing is warranted. In the mental health setting, screening refers to an initial look at a juvenile's mental health needs. This is contrasted with an assessment to diagnose a mental health disorder, which would occur after a screening.	Community Services, Education Services and Treatment & Intervention Services
Department of Juvenile Justice	Secure Facility	A "hardware secure" custodial facility designed to provide assessment, treatment and education to committed juveniles while ensuring public protection by removing a committed juvenile from the community.	Entire Agency
Department of Juvenile Justice	Short Term Alternative Placement (STAP)	A short-term placement that provides an alternative to secure detention or evaluation. Providers are available to respond to referrals 24 hours a day, 7 days a week. Length of stay is generally less than 30 days.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Solicitor	The chief law officer of a city, town or government department assigned to prosecute juvenile offenders. In South Carolina the term "solicitor" applies to a circuit prosecutor. Many juvenile cases are handled by <i>Assistant</i> Solicitors.	Entire Agency
Department of Juvenile Justice	South Carolina Board of Juvenile Parole	The entity with the responsibility of determining when and under what conditions juveniles that are committed to DJJ for felony offenses will be released.	Entire Agency
Department of Juvenile Justice	South Carolina Department of Juvenile Justice Release Authority	The entity within DJJ with the responsibility of determining when and under what conditions juveniles committed to DJJ for non-felony offenses will be released.	Entire Agency
Department of Juvenile Justice	Special Need	Juveniles with special needs are juveniles meeting the following criteria: a Mental Health Diagnosis other than Conduct Disorder; Qualify for DDSN services; are Special Education or 504-eligible in School; are in DSS custody; have a serious physical illness or limitation; have Sex Offender Treatment Needs.	Community Services, Education Services, Rehabilitative Services and Treatment & Intervention Services
Department of Juvenile Justice	Standard Supervision	Regular level of supervision in which the county CM case manager works with the juvenile, juvenile's family and community services providers to ensure the supervision and services needed to protect the public and help the juvenile succeed are in place and appropriate for the juvenile.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Status Offender	A juvenile who has committed an act which would not be a crime if committed by an adult, i.e.: Incurability, Runaway, and Truancy.	Community Services, Education Services, Rehabilitative Services and Treatment & Intervention Services

## Agency Glossary

Department of Juvenile Justice	Summons	An order to appear in court.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	TCM (Targeted Case Management)	A continuous case management approach to facilitate access to the full array of treatment services for juveniles under probation or parole supervision.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Teen After-School Centers (TASCs)	TASCs are daily after-school programs located in various counties throughout the state based in local churches, community centers, and other public buildings across the state. TASCs provide supervision, structured daily activities, service coordination, and resource development for youth and their families. Youth can be referred to a TASC program by a variety of sources including the Family Court, law enforcement, local school resource officers and school staff, DJJ staff, or their parents. These centers are geared toward youth in need of additional structure and assistance.	Entire Agency
Department of Juvenile Justice	Testimony	The facts as stated by a witness. To give testimony is to “testify.”	Entire Agency
Department of Juvenile Justice	Therapeutic Foster Care (TFC)	A community based residential placement within a family setting providing shelter and /or treatment to juveniles who require temporary out of home care.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Transfer	The process by which supervision of a juvenile’s probation or parole is assumed by another county or state due to family relocation, placement or treatment needs.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Trial	The presentation of facts of a case in court ending in a judicial decision as to the juvenile’s guilt or innocence.	Entire Agency
Department of Juvenile Justice	Victim	A person who has a crime perpetrated against him/her or suffers physical, emotional or financial loss as a result of that crime.	Entire Agency
Department of Juvenile Justice	Waiver	Process through which the family court may transfer legal jurisdiction of a juvenile matter to the circuit court.	Community Services and Treatment & Intervention Services
Department of Juvenile Justice	Witness	In court, a witness is a person who testifies to the facts as he or she knows them.	Entire Agency

**Department of Juvenile Justice**  
**Funding Sources - Legislative Oversight Committee**  
**As of 4/30/2015**

Agency Name (or Acronym)	Funding Source	Appropriated or Outside Source	YEAR and AMOUNT AVAILABLE			RESTRICTIONS ON USE OF FUNDS				
			FY 2013-14 Actual Revenue	Actual Revenue	FY 2014 -15 (as of 4/30/15)	FY 2015-16 Projected Revenue	Commitment Item Title	Enabling Statute or Proviso	Purpose of Fund/Commitment Item	Program or Activity Supported by Revenue
DEPT OF JUVENILE JUSTICE	OPERATING REVENUE	APPROPRIATED	\$2,068		\$1,780	\$0	MISCELLANEOUS FEE	Sec 117.33, 2015 Appropriations Act.	To collect reimbursement for court-ordered DNA testing performed by SLED	DNA testing of juveniles
DEPT OF JUVENILE JUSTICE	OPERATING REVENUE	OUTSIDE	\$27,243		\$13,087	\$0	MISCELLANEOUS FEE	N/A	To record refunds from vendors for purchases returned that and not reordered	
DEPT OF JUVENILE JUSTICE	OPERATING REVENUE	OUTSIDE	\$1,654		\$1,241	\$0	RENT-STATE OWN PROP	Sec 27-40-210 (7)	To record revenue form rent of state owned real property.	Maintaining facilities for juveniles in our care.
DEPT OF JUVENILE JUSTICE	LAW ENFORCE FD TCKT	APPROPRIATED	\$3,801,072		\$3,135,347	\$3,827,961	CONVICTION SURCHARGE	Sec 14-1-212, SC Code of Laws	To ensure that funds are expended per enabling statute	Enabling legislation dictates that funds are to be spent "...for the Coastal Evaluation Center, for Assault Prevention, and other federal lawsuit related expenses."
DEPT OF JUVENILE JUSTICE	IDC RETAINED	OUTSIDE	\$139,056		\$99,168	\$9,000	IDC RECOVERY ACCT	Sec 2-65-70, SC Federal and Othr Funds Oversight Act, SC Code of Laws	Sec 2-65-70 exempts State Agencies from the requirement to remit indirect cost recovery (IDC) to the general fund on federal grants and contracts whose annual award is two hundred thousand dollars or less , allowing Agencies to retain such IDC.	To cover the Agency's overhead associated with administering federal grants.
DEPT OF JUVENILE JUSTICE	TRAFFIC ED PROG APP	APPROPRIATED	\$16,250		\$13,569	\$18,496	TRAF ED PROG APP MAG	Sec 17-22-350, SC Code of Laws	To segregate Traffic Education funds in order to comply with the distribution of funds established in enabling statute	To supplement funding for Arbitration Program, Marine Institutes, Status Offender Program, and Coastal Evaluation Center
DEPT OF JUVENILE JUSTICE	TRAFFIC ED PROG APP	APPROPRIATED	\$31,619		\$6,892	\$0	TRAF ED PROG APP MUN	Sec 17-22-350, SC Code of Laws	To segregate Traffic Education funds in order to comply with the distribution of funds established in enabling statute	To supplement funding for Arbitration Program, Marine Institutes, Status Offender Program, and Coastal Evaluation Center
DEPT OF JUVENILE JUSTICE	SCHOOL LUNCH AID	APPROPRIATED	\$815,206		\$723,121	\$842,165	ALLOC FROM ST AGENCY	Sec 63-19-380, SC Code of Laws	To segregate supplement to student lunch expenditures.	A very small support for student lunches.
DEPT OF JUVENILE JUSTICE	SALE OF RECYCLE MAT	OUTSIDE	\$2,799		\$6,729	\$6,729	SALE OF RECYCLE MAT	Sec 44-96-10, South Carolina Solid Waste Policy and Management Act	To recoupe the cost of recycling	Solid Waste recycling pursuit to enabling legislation
DEPT OF JUVENILE JUSTICE	MISC REVENUES	OUTSIDE	\$68,384		\$0	\$0	PUB ED E-RATE DISC	SECTION 63-19-380, Special school district designation, Sc Code of Laws	Record revenue and expenditures for E-rate funding.	Provides funding for technology for K-12 classrooms and libraries.
DEPT OF JUVENILE JUSTICE	INSURANCE REIMBURSE M	OUTSIDE	\$7,667		\$15,814	\$0	INSURANCE CLAIMS	Section 1-11-140, Chapter 7 of Title 10, Sec 38-13-180, SC Code of Laws	Record and expend insurance reimbursements resulting from property damage claims.	Record and expend insurance reimbursements resulting from property damage claims.
DEPT OF JUVENILE JUSTICE	CHILD SUPPORT	OUTSIDE	\$4,871		\$3,974	\$0	MISC REVENUE	Sec 63-19-1680, SC Code of Laws	Record revenue generated by re-direcred court-ordered child support	General support for juveniles in DJJ's care.
DEPT OF JUVENILE JUSTICE	STORE OF HOPE	OUTSIDE	\$20,791		\$12,622	\$5,746	SL OF GOODS	Part 1B, Sec 67.3, FY 2015 Appropriation Act	An educational program in which students generate revenue by making and selling goods	Student projects. Profit may only be used to reinvest in this Fund.
DEPT OF JUVENILE JUSTICE	STORE OF HOPE	OUTSIDE	\$79,567		\$73,981	\$22,410	SL OF SERVICES	Part 1B, Sec 67.3, FY 2015 Appropriation Act	An educational program in which students generate revenue by making and selling goods	Student projects. Profit may only be used to reinvest in this Fund.
DEPT OF JUVENILE JUSTICE	STORE OF HOPE	OUTSIDE	\$1,056		\$1,525	\$575	SL FARM & NURS PROD	Part 1B, Sec 67.3, FY 2015 Appropriation Act	An educational program in which students at Birchwood generate revenue by producing Nursery products	Student projects. Profit may only be used to reinvest in this Fund.
DEPT OF JUVENILE JUSTICE	JUVENILE DETENT SVCS	OUTSIDE	\$1,293,525		\$817,122	\$1,261,825	JUVENILE DETENTION	Sec 63-19-360, Sec-19-1610 and 14-1-208(1), SC Code of Laws	To segregate revenue generated by a per diem charged to SC Municipalities and Counties	Partially funds the DJJ Detention Center.
DEPT OF JUVENILE JUSTICE	DONATIONS	OUTSIDE	\$2,105		\$449	\$448	GEN OPER CONT/DON-RE	Sec 63-19-400, SC Code of Laws	To record donations.	Donations support the program or activity specified by the donors
DEPT OF JUVENILE JUSTICE	JR. ROTC	OUTSIDE	\$60,820		\$58,177	\$60,000	SL OF SERVICES	Sec 59-29-80, SC Code of Law	An educational program for Junior Reserve Officers Training Corps (JROTC).	To train Junior Reserve Officers.

DEPT OF JUVENILE JUSTICE	SPECIAL FD GRT EXT	OUTSIDE	\$141,450	\$0	\$0	ALLOC FROM ST AGENCY	MOUs with other State Agencies to reimburse Agency for expenditure reimbursement	To repay agency for expenditures that provide other agency benefit	Reimburse agency
DEPT OF JUVENILE JUSTICE	SPECIAL FD GRT EXT	OUTSIDE	(\$2,117)	\$0	\$0	ALLOC ST AGENCY- A/R REF	Grant from the SC Dept of Agriculture received in FY13: Farm to School Grant	To repay SC Dept of Agriculture for unused grant funds.	To repay SC Dept of Agriculture for unused grant funds.
DEPT OF JUVENILE JUSTICE	EFA-EEDA CAREER SPEC	APPROPRIATED	\$40,748	\$34,679	\$42,385	ALLOC FROM ST AGENCY	Section 2-7-65, Section 59-21-1010(b), Sec. 63-19-380, Code of Laws	Specific grants funded by EIA for DJJ School Dist	DJJ School District
DEPT OF JUVENILE JUSTICE	EFA - FORM ASSESS	APPROPRIATED	\$508	\$1,500	\$1,500	ALLOC FROM ST AGENCY	Section 2-7-65, Section 59-21-1010(b), Sec. 63-19-380, Code of Laws	Specific grants funded by EIA for DJJ School Dist	DJJ School District
DEPT OF JUVENILE JUSTICE	3126 SCIENCE KIT REF	APPROPRIATED	\$767	\$0	\$0	ALLOC EDUC IMPV ACT	Section 2-7-65, Section 59-21-1010(b), Sec. 63-19-380, Code of Laws	Specific grants funded by EIA for DJJ School Dist	DJJ School District
DEPT OF JUVENILE JUSTICE	ED FIN ACT	APPROPRIATED	\$2,750,950	\$2,569,162	\$3,097,617	ALLOC FROM ST AGENCY	Title 59, Chapter 20, and Sec. 63-19-380 Code of Laws	Specific grants funded by EIA for DJJ School Dist	DJJ School District
DEPT OF JUVENILE JUSTICE	MEDICAID ASST PAY	OUTSIDE	\$0	\$292,536	\$0	MEDICAID&CARE REIMB	Federal Program thru DHHS	To record reimbursements of Medicaid eligible expenses for DJJ juveniles in the community.	Community Services, group homes, psychological services
DEPT OF JUVENILE JUSTICE	MEDICAID ASST PAY	OUTSIDE	\$39,385	\$38,865	\$62,000	MEDICAID CRS	Federal Program thru DHHS	To record reimbursements of Medicaid eligible expenses for DJJ juveniles in the community.	Community Services, group homes, psychological services
DEPT OF JUVENILE JUSTICE	NON-RECUR MEDICAID	OUTSIDE	\$551,072	\$841,355	\$302,176	MEDICAID &CARE REIMB	Federal Program thru DHHS	To record reimbursements of Medicaid eligible expenses for DJJ juveniles in the community.	Community Services, group homes, psychological services
DEPT OF JUVENILE JUSTICE	JT CHILD COMM	APPROPRIATED	\$1,310,220	\$1,547,250	\$1,028,198	MISC TRNSF-OTHR FD	Proviso 117.91, FY 15 Appropriations Act and 63-1-50 Code of Laws	To record revenue from DOR's reduction of the rate of interest paid on eligible refunds.	Proviso directs funds to be used for monitoring or alternatives to incarceration programs.
DEPT OF JUVENILE JUSTICE	LCL EFFORT SCHL DIST	APPROPRIATED	\$599,904	\$474,034	\$500,000	FEES AND RECEIPTS-OT	Part 18, Sec 67.12, Appropriation Act Plus, Sec. 59-20-40 Code of Laws	To provide a free and appropriate public education program for children within DJJ's Special School District	DJJ School District
DEPT OF JUVENILE JUSTICE	CRT FINE-DETENT CEN	OUTSIDE	\$4,261,071	\$3,540,985	\$3,027,469	COURT FINE	Sec 14-1-208, Code of Law	To partially fund DJJ Detention Center	DJJ Detention Center
DEPT OF JUVENILE JUSTICE	SALE OF ASSETS	OUTSIDE	\$16,839	\$42,087	\$34,000	SALE-MACH/EQUIP	Sec 19-445-2150, Sc Code of Regulations	Record the sale of Asset that are outdated and used to purchase new equipment.	DJJ
DEPT OF JUVENILE JUSTICE	SALE OF MEALS	OUTSIDE	\$262,559	\$187,124	\$184,439	SL OF MEALS	Part 18, Sec 67.1, Appropriation Act	To record revenue from sale of meals tickets by DJJ	DJJ Cafeterias and food service programs
DEPT OF JUVENILE JUSTICE	EDUCATION LOTTERY	OUTSIDE	\$268	\$576	\$0	INVEST ERN	Part 18, Sec 3, Appropriation Act	These funds are used to enhance the teaching of the grade specific standards to improve in the core areas of reading, math, science and social studies	DJJ School District
DEPT OF JUVENILE JUSTICE	ED LOT-6-8 ENHANCE	APPROPRIATED	\$1,398	\$1,056	\$0	ALLOC FROM ST AGENCY	Part 18, Sec 3, Appropriation Act	These funds are used to enhance the teaching of the grade specific standards to improve in the core areas of reading, math, science and social studies	DJJ School District
DEPT OF JUVENILE JUSTICE	ED LOT-K-5 ENHANCE	APPROPRIATED	\$60,256	\$26,677	\$0	ALLOC FROM ST AGENCY	Part 18, Sec 3, Appropriation Act	These funds are used to enhance the teaching of the grade specific standards to improve in the core areas of reading, math, science and social studies	DJJ School District
DEPT OF JUVENILE JUSTICE	EIA-3525 CAREER TECH	APPROPRIATED	\$26,966	\$0	\$0	ALLOC EDUC IMPV ACT	Part 18 Sec 1A.38, Appropriation Act	Education Improvement Act	DJJ School District
DEPT OF JUVENILE JUSTICE	EIA-3592 WK BSD LEAR	APPROPRIATED	\$2,753	\$422	\$5	ALLOC EDUC IMPV ACT	Part 18 Sec 1A.38, Appropriation Act	Education Improvement Act	DJJ School District

DEPT OF JUVENILE JUSTICE	EIA-ADEPT	APPROPRIATED	\$1,067	\$0	\$0	ALLOC EDUC IMPV ACT	Part 1B Sec 1A.38, Appropriation Act	Education Improvement Act	DJJ School District
DEPT OF JUVENILE JUSTICE	EIA-3509 ARTS IN EDU	APPROPRIATED	\$24,925	\$0	\$0	ALLOC EDUC IMPV ACT	Part 1B Sec 1A.38, Appropriation Act	Education Improvement Act	DJJ School District
DEPT OF JUVENILE JUSTICE	EIA-3511 PROF DEV ST	APPROPRIATED	\$4,372	\$3,214	\$4,400	ALLOC EDUC IMPV ACT	Part 1B Sec 1A.38, Appropriation Act	Education Improvement Act	DJJ School District
DEPT OF JUVENILE JUSTICE	EIA-3532 NAT BD CERT	APPROPRIATED	\$83,140	\$59,664	\$79,445	ALLOC EDUC IMPV ACT	Part 1B Sec 1A.38, Appropriation Act	Education Improvement Act	DJJ School District
DEPT OF JUVENILE JUSTICE	EIA-3533 TCH OF YEAR	APPROPRIATED	\$1,077	\$1,077	\$1,077	ALLOC EDUC IMPV ACT	Part 1B Sec 1A.38, Appropriation Act	Education Improvement Act	DJJ School District
DEPT OF JUVENILE JUSTICE	EIA-3538 AT RISK STU	APPROPRIATED	\$209,663	\$86,104	\$115,474	ALLOC EDUC IMPV ACT	Part 1B Sec 1A.38, Appropriation Act	Education Improvement Act	DJJ School District
DEPT OF JUVENILE JUSTICE	EIA-3577 TCH SUPPLIE	APPROPRIATED	\$14,850	\$13,250	\$13,250	ALLOC EDUC IMPV ACT	Part 1B Sec 1A.38, Appropriation Act	Education Improvement Act	DJJ School District
DEPT OF JUVENILE JUSTICE	EIA-3585 Aid Dist-Sp	APPROPRIATED	\$6,856	\$2,686	\$0	ALLOC EDUC IMPV ACT	Part 1B Sec 1A.38, Appropriation Act	Education Improvement Act	DJJ School District
DEPT OF JUVENILE JUSTICE	EIA-3597 Aid to Dis	APPROPRIATED	\$37,435	\$16,114	\$26,747	ALLOC EDUC IMPV ACT	Part 1B Sec 1A.38, Appropriation Act	Education Improvement Act	DJJ School District
DEPT OF JUVENILE JUSTICE	EIA-MISC	APPROPRIATED	\$5,852	\$38,180	\$46,471	ALLOC EDUC IMPV ACT	Part 1B Sec 1A.38, Appropriation Act	Education Improvement Act	DJJ School District
DEPT OF JUVENILE JUSTICE	CANTEEN FUND	OUTSIDE	\$7,309	\$5,072	\$1,977	Fun	See Dept of Corrections at Part 1B 65.1.	To record revenue collected from the sale of items from facility canteens. Funds used to purchase items to replenish stock.	DJJ Rehab Services
DEPT OF JUVENILE JUSTICE	VICTIM RESTITUTIO N/JUVENILE TRUST	OUTSIDE	\$175,200	\$107,143	\$0	TRUST ACCOUNTS		To collect funds from juveniles and their families for court ordered restitution	None
DEPT OF JUVENILE JUSTICE		APPROPRIATED	\$102,217,377	\$105,956,760	\$105,956,760	GENERAL FUND APPROPRIATION	Part 1 Sec 67, Appropriation Act	Fund DJJ Operations	DJJ Operations
DEPT OF JUVENILE JUSTICE	FEDERAL PROGRAMS	APPROPRIATED	\$1,580,740	\$1,206,512	\$1,784,841	FEDERAL PROGRAMS	N/A	TITLE I, IDEA, NCLB	DJJ School District

\$120,810,612      \$122,078,678      \$122,365,585

INSTRUCTIONS: Below is the information included in the "goals, strategies, objectives and description" columns of the Strategic Planning template the agency submitted in its 2013-14 Accountability Report, if the agency was required to submit an Accountability Report. Please provide the information requested in the

Agency Submitting Report	From Strategic Planning Template agency submitted in its 2013-14				Outcome - Public benefit provided or harm prevented by accomplishment of this goal, strategy or objective (i.e. tangible benefits that matter in the lives of citizens)	FY 2013-14 Expenditures						FY 2014-15 Expenditures					
	Goal #	Strategy #	Objective #	Description		General	Other	Federal	Total Appropriated (General + Other + Federal)	Outside Funding Sources	Total (i.e. General + Other + Federal + Outside Funding)	General	Other	Federal	Total Appropriated (General + Other + Federal)	Outside Funding Sources	Total (i.e. General + Other + Federal + Outside Funding)
Department of Juvenile Justice	1			Reinvest in Community Services	Due to the dramatic reduction in the numbers of youth in confinement, which may, in part, be attributed to the agency's efforts, DJJ moved to realign resources to more effectively and efficiently serve agency involved youth and their families. Because the vast majority of these youth are served in the community, DJJ strategically transferred clinical staff from the long term facilities and revamped prevention efforts. These actions were necessary to strengthen the front end services that are necessary to keep at-risk youth out of the system or limit further penetration into the system.	\$17,064,795	\$1,945,914	\$173,301	\$19,184,010	\$0	\$19,184,010	\$15,553,887	\$1,995,819	\$137,434	\$17,687,140	\$0	\$17,687,140
Department of Juvenile Justice		1.1		Implement a 4th Generation Risk and Needs Assessment	DJJ is working to develop the South Carolina Risk and Needs Assessment (SC RANA). The SC RANA is the agency's version of a 4th generation risk and needs assessment. When fully operational, this instrument will meet the Office of Juvenile Justice and Delinquency Prevention's (OJJDP) recommendations for risk and needs assessment and will provide staff, Solicitors' Offices and Family Courts with a more reliable basis to determine a juvenile's risk and needs. More importantly, the SC RANA will enable staff to effectively target its most intensive supervision and services to the offenders that present the greatest risk to reoffend.	\$3,327,470	\$397,408	\$0	\$3,724,878	\$0	\$3,724,878	\$3,032,858	\$418,834	\$0	\$3,451,692	\$0	\$3,451,692
Department of Juvenile Justice			1.1.1	Identify an assessment that would best fit DJJ , select a vendor and pilot test the instrument	Pilot test developed and will be tested in 2016.	\$1,663,735	\$198,704	\$0	\$1,862,439	\$0	\$1,862,439	\$1,516,429	\$209,417	\$0	\$1,725,846	\$0	\$1,725,846
Department of Juvenile Justice			1.1.2	Refine assessment as needed, train staff and implement the instrument statewide	Measured by percentage of users who have completed implementation by county.	\$1,663,735	\$198,704	\$0	\$1,862,439	\$0	\$1,862,439	\$1,516,429	\$209,417	\$0	\$1,725,846	\$0	\$1,725,846
Department of Juvenile Justice		1.2		Provide Intensive Family Court Intake Services	Intensive Intake Services (IIS) enable youth entering the juvenile justice system to receive comprehensive assessments and needed services as soon possible. IIS may result in the recommendation of alternatives to prosecution which reduces the likelihood of system penetration and promotes public safety.	\$3,327,470	\$397,408	\$0	\$3,724,878	\$0	\$3,724,878	\$3,032,858	\$418,834	\$0	\$3,451,692	\$0	\$3,451,692
Department of Juvenile Justice			1.2.1	Assess current intake practices, design model for intensive intake services, pilot test	See Goal 1, Strategy 1.2	\$1,663,735	\$198,704	\$0	\$1,862,439	\$0	\$1,862,439	\$1,516,429	\$209,417	\$0	\$1,725,846	\$0	\$1,725,846
Department of Juvenile Justice			1.2.2	Refine model, and provide training to staff and implement statewide	See Goal 1, Strategy 1.2	\$1,663,735	\$198,704	\$0	\$1,862,439	\$0	\$1,862,439	\$1,516,429	\$209,417	\$0	\$1,725,846	\$0	\$1,725,846
Department of Juvenile Justice		1.3		Assess & Enhance the Intensive Supervision Officer ( ISO) Services	Intensive supervision is the highest level of supervision offered by the agency. Intensive supervision officers (ISO) have limited caseloads and work intensively with the juvenile, family and other human service providers as deemed appropriate. ISOs help decrease recidivism by working closely with youth to redirect them toward productivity and law abiding behavior.	\$3,327,470	\$397,408	\$0	\$3,724,878	\$0	\$3,724,878	\$3,032,858	\$418,834	\$0	\$3,451,692	\$0	\$3,451,692
Department of Juvenile Justice			1.3.1	Conduct assessment to identify program strengths/weaknesses and gaps in services	In an effort to ensure efficacy of intensive supervision services (ISS), DJJ conducts periodic reviews. This practice enables community service management to identify strengths and weaknesses and to implement strategies that improve processes designed to keep youth in home, in school/employment and out of trouble.	\$1,663,735	\$198,704	\$0	\$1,862,439	\$0	\$1,862,439	\$1,516,429	\$209,417	\$0	\$1,725,846	\$0	\$1,725,846
Department of Juvenile Justice			1.3.2	Develop and implement strategies to enhance and improve intensive supervision	See Goal 1, Strategy 1.3 and Objective 1.3.1	\$1,663,735	\$198,704	\$0	\$1,862,439	\$0	\$1,862,439	\$1,516,429	\$209,417	\$0	\$1,725,846	\$0	\$1,725,846



Department of Juvenile Justice		1.4		Implement Evidence-Based Practices in the Community	Evidence-based programs (EBP) are those programs that have been demonstrated effective and offer the greatest degree of reliability in achieving the identified outcome. Distinct benefits of using EBPs include increasing public safety and improving outcomes for youth and families. Implementing evidence based interventions throughout the system will increase the likelihood that DJJ involved youth will develop into productive, law abiding citizens.	\$4,721,592	\$502,460	\$115,534	\$5,339,586	\$0	\$5,339,586	\$4,303,545	\$526,576	\$91,623	\$4,921,744	\$0	\$4,921,744
Department of Juvenile Justice			1.4.1	Evaluate existing programs and practices to determine if they are evidence-based	In the juvenile justice arena, the term evidence-based practices (EBP) generally refers to programs and practices that have been demonstrated effective in preventing or reducing youth crime. The benefits in using EBPs include improvements in the areas of public safety and outcomes for youth and family. Finally, research indicates that EBPs save money in the long run.	\$2,360,796	\$251,230	\$57,767	\$2,669,793	\$0	\$2,669,793	\$2,151,772	\$263,288	\$45,811	\$2,460,872	\$0	\$2,460,872
Department of Juvenile Justice			1.4.2	Identify and implement evidence-based programs and practices throughout DJJ	DJJ is increasing its use of evidence-based programs by implementing those that are endorsed by the Council of Juvenile Justice Administrators, Office of Juvenile Justice & Delinquency Prevention or other industry standard.	\$2,360,796	\$251,230	\$57,767	\$2,669,793	\$0	\$2,669,793	\$2,151,772	\$263,288	\$45,811	\$2,460,872	\$0	\$2,460,872
Department of Juvenile Justice		1.5		Implement Effective Family Treatment Programs & Services	DJJ is increasing its efforts to engage families. Studies indicate that programs with a strong family component, such as Multi-Systemic Therapy, are more effective than those without such a component. The majority of DJJ involved youth reside with their families or will do so upon reintegration into the community. Research indicates that juveniles who maintain a positive relationship with their families are more likely to accomplish their goals while incarcerated and have better outcomes upon return to the community. The Family can be key to the success of juveniles during and after confinement. Effective services that include the youth and his or her family help keep youth at home, in school and out of trouble.	\$2,360,793	\$251,230	\$57,767	\$2,669,790	\$0	\$2,669,790	\$2,151,770	\$212,741	\$45,811	\$2,410,322	\$0	\$2,410,322
Department of Juvenile Justice			1.5.1	Research, develop, enhance and implement family treatment programs in Rehabilitative and Community Services	See Goal 1, Strategy 1.5	\$2,360,793	\$201,945	\$57,767	\$2,620,505	\$0	\$2,620,505	\$2,151,770	\$212,741	\$45,811	\$2,410,322	\$0	\$2,410,322
Department of Juvenile Justice	2			Restructure and Improve Rehabilitative Services and the DJJ School District	DJJ is invested in improving conditions of confinement. Critical processes are those that have a direct impact on the youth in custody. DJJ monitors practices associated with annual admissions to its hardware secure facilities and the average duration in isolation. Both are tied to the conditions of confinement and may have implications for long-term outcomes for youth. Researchers have discovered a correlation between youth's residential experiences and the safety and climate within the facility. More importantly, researchers found that the youth with positive experiences, while in custody, were less likely to recidivate.	\$56,916,123	\$5,776,409	\$1,803,363	\$64,495,895	\$0	\$64,495,895	\$51,876,800	\$5,924,395	\$1,430,135	\$59,231,329	\$0	\$59,231,329
Department of Juvenile Justice		2.1		Improve Services for Youth Committed to DJJ Facilities	See Goal 2	\$56,046,733	\$4,056,491	\$1,181,923	\$61,285,147	\$0	\$61,285,147	\$51,084,385	\$4,160,414	\$937,309	\$56,182,109	\$0	\$56,182,109
Department of Juvenile Justice			2.1.1	Enhance Services to Youth at the Broad River Road Complex (BRRC)	See Goal 2	\$14,892,565	\$1,109,040	\$406,611	\$16,408,216	\$0	\$16,408,216	\$13,573,985	\$1,137,453	\$322,458	\$15,033,896	\$0	\$15,033,896
Department of Juvenile Justice			2.1.2	Monitor population levels to maintain record lows	See Goal 2	\$5,479,845	\$251,577	\$116,148	\$5,847,570	\$0	\$5,847,570	\$4,994,662	\$258,022	\$92,110	\$5,344,794	\$0	\$5,344,794
Department of Juvenile Justice			2.1.3	Reduce admissions to lockup/by continuing to monitor major incidents	See Goal 2	\$14,682,008	\$251,577	\$116,148	\$15,049,733	\$0	\$15,049,733	\$13,382,071	\$258,022	\$92,110	\$13,732,203	\$0	\$13,732,203

Department of Juvenile Justice			2.1.4	Expand Performance-based Standards tools to identify areas of improvement	Consistent with national best practices, DJJ is working to improve conditions of confinement. One method the agency uses to monitor conditions of confinement is Performance-based Standards (PbS). PbS is a program created and overseen by the Council of Juvenile Correctional Administrators (CJCA). With a mission of improving conditions of confinement, PbS requires sites to measure and report on performance bi-annually based on objective standards covering seven critical areas of operation including Security, Safety, Order, Justice, Health and Mental Health, Programming, and Reintegration. This data-driven improvement model identifies, monitors and improves conditions of confinement and treatment services in residential facilities and programs using national standards. The process enables sites to track longitudinal comparisons of progress over time and comparison to national trend lines.	\$5,875,612	\$1,332,761	\$116,148	\$7,324,521	\$0	\$7,324,521	\$5,355,388	\$1,366,905	\$92,110	\$6,814,403	\$0	\$6,814,403
Department of Juvenile Justice			2.1.5	Develop and Implement an Incentive-based Behavioral Management System at BRRCC	See Goal 2	\$14,682,008	\$251,577	\$116,148	\$15,049,733	\$0	\$15,049,733	\$13,382,071	\$258,022	\$92,110	\$13,732,203	\$0	\$13,732,203
Department of Juvenile Justice			2.1.6	Maintain a high pass rate on GED	Fifty-two percent of youth committed to the BRRCC receive special education and related services as specified under the Individuals with Disabilities Education Act. Additionally, 44% of BRRCC student population is older than is typical for their grade placement. Given the aforementioned demographics, DJJ's school district is focused on individualized learning for all students. DJJ is invested in improving educational outcomes for juveniles committed to its care. Better educational outcomes will increase workforce and post-secondary educational opportunities for youth upon their return to the community. A School Report Card is published annually that includes performance measures such as the GED passing rate	\$434,695	\$859,959	\$310,720	\$1,605,374	\$0	\$1,605,374	\$396,207	\$881,990	\$246,413	\$1,524,610	\$0	\$1,524,610
Department of Juvenile Justice		2.2		Increase Juvenile Access to Current and Future Job Opportunities	DJJ has ramped up its efforts to improve job skills training for agency involved youth. Key partnerships with the Department of Vocational Rehabilitation and others have enabled DJJ to offer the Tackling the Tough Skills Curriculum, Work Key's training and other vocational opportunities that prepare youth for the workforce. The long term goal of these efforts is to reduce recidivism by releasing youth who are job ready and crime free.	\$869,390	\$1,719,918	\$621,440	\$3,210,748	\$0	\$3,210,748	\$792,415	\$1,763,981	\$492,825	\$3,049,221	\$0	\$3,049,221
Department of Juvenile Justice			2.2.1	Work with the Department of Employment and Workforce to identify current and future job opportunities	See Goal 2, Strategy 2.2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Department of Juvenile Justice			2.2.2	Determine if DJJ's vocational training and job readiness programs align with the SC's employment needs	DJJ is invested in transforming the lives of troubled youth. Vocational training and job skills development are two of the strategies that the agency uses to prepare youth for crime free independent living. Matching employability skills with those that are in demand by employers increases likelihood that youth will be able to acquire productive, gainful employment upon return to the community.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Department of Juvenile Justice			2.2.3	Develop recommendations for enhancements to/and or development of new vocational training and job readiness skills training programs to meet employer needs and job opportunities	DJJ has ramped up efforts to improve job skills training for agency involved youth. Key partnerships have enabled DJJ to offer Tackling the Tough Skills curriculum, Work Key's training and other opportunities that prepare youth for the workforce. These efforts are designed to reduce recidivism by releasing youth who are job ready and crime free.	\$434,695	\$859,959	\$310,720	\$1,605,374	\$0	\$1,605,374	\$396,207	\$881,990	\$246,413	\$1,524,610	\$0	\$1,524,610
Department of Juvenile Justice			2.2.4	Expand job readiness skills training programs at BRRCC, wilderness camps, and the Job Readiness Center & provide necessary certifications	See Goal 2, Strategy 2.2, Objectives 2.2.2 and 2.2.3	\$434,695	\$859,959	\$310,720	\$1,605,374	\$0	\$1,605,374	\$396,207	\$881,990	\$246,413	\$1,524,610	\$0	\$1,524,610

Department of Juvenile Justice	3		Maintain and Improve Essential Core Services across all Divisions	With a mission of protecting the public and reclaiming juveniles through prevention, community services, education and rehabilitative services in the least restrictive environment, DJJ is committed to maintaining and improving essential core services. These services are foundational and necessary to ensure that the agency is meeting the expectations of its customers ( the public, victims of juvenile crime and the juveniles and their families) and stakeholders.	\$21,960,247	\$3,974,810	\$232,296	\$26,167,353	\$0	\$26,167,353	\$20,015,898	\$4,076,641	\$184,219	\$24,276,759	\$0	\$24,276,759	
Department of Juvenile Justice		3.1	Reallocate resources to ensure mandated functions are maintained while operating within a balanced budget	In an effort to enhance services within its existing budget, DJJ reallocated resources to improve core services. This realignment enabled the agency to more efficiently accomplish objectives. The community division created four intensive intake positions by carefully scrutinizing staffing patterns and re-classing positions to better meet the needs of the agency. The Office of Treatment and intervention services orchestrated a similar move by transferring five social workers and one supervisor to the community. Since the vast majority of system involved youth are served in the community, the reallocation was a strategic move to better serve juveniles and their families. Better services lead to better outcomes for youth and families. Better outcomes should result in a decrease in juvenile crime and an increase in school attendance and/or employment.	\$13,641,572	\$3,446,030	\$232,296	\$17,319,898	\$0	\$17,319,898	\$12,433,754	\$3,534,314	\$184,219	\$16,152,288	\$0	\$16,152,288	
Department of Juvenile Justice			3.1.1	Analyze current allocation of positions, staffing levels, and caseloads for community and rehabilitative staff (security and clinical positions)	The periodic monitoring of staffing patterns and caseloads sizes across all divisions is intended to promote efficiency by ensuring the effective use of resources by the aligning staff and services based on documented need as opposed to tradition.	\$6,820,786	\$1,723,015	\$116,148	\$8,659,949	\$0	\$8,659,949	\$6,216,877	\$1,767,157	\$92,110	\$8,076,144	\$0	\$8,076,144
Department of Juvenile Justice			3.1.2	Develop and implement a plan to shift staff between divisions to address needs and improve operations and outcomes	See Goal 3, Strategy 3.1, Objective 3.1.1	\$6,820,786	\$1,723,015	\$116,148	\$8,659,949	\$0	\$8,659,949	\$6,216,877	\$1,767,157	\$92,110	\$8,076,144	\$0	\$8,076,144
Department of Juvenile Justice		3.2	Establish an internal triage review process to decrease the number of commitments due to probation and parole violations	DJJ tracks the number of commitments to secure confinement secondary to parole and probation violations. The goal is to decrease these numbers by proving the right mix of supervision, services and graduated sanctions to maintain these youth in the community when commensurate with public safety. Implementing a process that closely reviews youth at risk of violating probation or parole may decrease the number of violations. Maintaining youth in the community is less costly both fiscally and socially.	\$3,327,470	\$211,512	\$0	\$3,538,982	\$0	\$3,538,982	\$3,032,858	\$216,931	\$0	\$3,249,788	\$0	\$3,249,788	
Department of Juvenile Justice			3.2.1	Analyze probation and parole revocations per county and review current revocation processes for probation and parole	See Goal 3, Strategy 3.2	\$1,663,735	\$105,756	\$0	\$1,769,491	\$0	\$1,769,491	\$1,516,429	\$108,465	\$0	\$1,624,894	\$0	\$1,624,894
Department of Juvenile Justice			3.2.2	Develop and implement a triage review process to ensure that low risk probationers/parolees are not committed/recommitted	See Goal 3, Strategy 3.2	\$1,663,735	\$105,756	\$0	\$1,769,491	\$0	\$1,769,491	\$1,516,429	\$108,465	\$0	\$1,624,894	\$0	\$1,624,894
Department of Juvenile Justice		3.3	Introduce or expand evidence-based probation and gender responsive services statewide	DJJ is moving to incorporate evidence-based gender specific services within its long-term facility and the community. These interventions have proven effective in improving outcomes for female offenders. The benefits in using EBPs include improvements in functioning for youth and family. Finally, research indicates that EBPs save money in the long run.	\$4,991,205	\$317,268	\$0	\$5,308,473	\$0	\$5,308,473	\$4,549,286	\$325,396	\$0	\$4,874,682	\$0	\$4,874,682	

Department of Juvenile Justice			3.3.1	Assess probation practices to determine which practices meet evidence-based standards and revise to meet standards as needed	See Goal 3, Strategy 3.3	\$1,663,735	\$105,756	\$0	\$1,769,491	\$0	\$1,769,491	\$1,516,429	\$108,465	\$0	\$1,624,894	\$0	\$1,624,894
Department of Juvenile Justice			3.3.2	Assess probation practices to determine which standards are gender responsive and revise as needed	See Goal 3, Strategy 3.3	\$1,663,735	\$105,756	\$0	\$1,769,491	\$0	\$1,769,491	\$1,516,429	\$108,465	\$0	\$1,624,894	\$0	\$1,624,894
Department of Juvenile Justice			3.3.3	Introduce and/or expand evidence-based gender responsive probation practices statewide	See Goal 3, Strategy 3.3	\$1,663,735	\$105,756	\$0	\$1,769,491	\$0	\$1,769,491	\$1,516,429	\$108,465	\$0	\$1,624,894	\$0	\$1,624,894
Department of Juvenile Justice	4			Expand After-School and Job Readiness Programs, and Victim Services	Expanded afterschool and job readiness programs in the community are key prevention and intervention initiatives. These programs offer adult supervised, structured pro-social skill building opportunities for youth that been proven effective in keeping at-risk youth out of trouble. DJJ has a statutory and moral obligation to provide services to victims of juvenile crime. DJJ endeavors to improve services for those impacted by juvenile crime.	\$385,574	\$859,959	\$311,120	\$1,556,653	\$0	\$1,556,653	\$351,435	\$881,990	\$246,730	\$1,480,156	\$0	\$1,480,156
Department of Juvenile Justice		4.1		Increase accessibility of after-school and job readiness programs	Expanded afterschool and job readiness programs in the community are key prevention and intervention initiatives. These programs offer adult supervised, structured pro-social skill building opportunities for youth that been proven effective in keeping at risk youth out of trouble.	\$385,574	\$859,959	\$311,120	\$1,556,653	\$0	\$1,556,653	\$351,435	\$881,990	\$246,730	\$1,480,156	\$0	\$1,480,156
Department of Juvenile Justice			4.1.1	Identify future site locations and partners to assist with the expansion of after-school and job readiness programs	See Goal 4, Strategy 4.1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Department of Juvenile Justice			4.1.2	Enhance vocational training and job readiness programs at the BRRC and Wilderness Camps	DJJ has ramped up its efforts to improve job skills training for agency involved youth. Youth in secure confinement at the long term facility and those in wilderness programs have access to career and technology education (CATE) and other job readiness skill training. Activities associated with this objective are intended to prepare youth for gainful employment and are in keeping with the agency's job ready-crime- free emphasis.	\$385,574	\$859,959	\$311,120	\$1,556,653	\$0	\$1,556,653	\$351,435	\$881,990	\$246,730	\$1,480,156	\$0	\$1,480,156
Department of Juvenile Justice			4.1.3	Train Community Staff to teach the job readiness training curriculum "Tackling the Tough Skills"	See Goal 4, Strategy 4.1, Objective 4.1.2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Department of Juvenile Justice		4.2		Improve the responsiveness to victims of juvenile crime	DJJ has a statutory and moral obligation to provide services to victims of juvenile crime. DJJ endeavors to improve services for those impacted by juvenile crime.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Department of Juvenile Justice			4.2.1	Identify and train staff to conduct victim impact sessions	DJJ is statutorily required to provide services to victims of juvenile crime. Victims represent a key part of the agency's customer base. As such, DJJ strives to provide quality services to this population. Victim impact panels are a part of the restorative process giving victims an opportunity to be heard.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Department of Juvenile Justice			4.2.2	Develop and implement a policy that ensures that each juvenile receives Victim Impact Education	DJJ has adopted a balanced and restorative justice approach (BARJ) which stresses accountability to victims. Helping juvenile offenders understand the impact of their actions on victims may promote empathy development which may lead to a reduction in juvenile crime.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Department of Juvenile Justice	5			Redirect Resources to the Community	In keeping with current juvenile justice trends, the agency reallocated resources to the community. The vast majority of agency involved youth are served in the community. This realignment has resulted in a more efficient use of limited resources, namely staff, and increased access to clinical support in the county offices.	\$5,234,254	\$1,067,371	\$0	\$6,301,625	\$0	\$6,301,625	\$4,770,816	\$1,094,716	\$0	\$5,865,532	\$0	\$5,865,532





Department of Juvenile Justice	8		Implement Succession Planning within the Agency	Succession Planning is an evolving process led by SCDJJ's Office of Human Resources with additional involvement by Senior Managers across the agency's divisions. To ensure the vitality of the agency into the future, DJJ's Workforce Planning Committee meets on a regular basis. The committee identifies leadership cohorts across all divisions, assesses and implements leadership training, gauges employee satisfaction and identifies barriers to retention. Retaining a quality, well trained workforce ensures that citizens of South Carolina have a juvenile justice agency that protects the public and reclaims its youth.	\$2,150,112	\$15,976	\$0	\$2,166,088	\$0	\$2,166,088	\$1,959,742	\$16,333	\$0	\$1,976,075	\$0	\$1,976,075
Department of Juvenile Justice		8.1	Implement a succession planning program that identifies job characteristics, job knowledge, diversity and skills	See Goal 8	\$716,704	\$4,992	\$0	\$721,696	\$0	\$721,696	\$653,247	\$5,120	\$0	\$658,367	\$0	\$658,367
Department of Juvenile Justice		8.1.1	Form a standing Workforce Planning Committee to address workforce issues such as succession planning	The Workforce Planning Committee was established to monitor workforce trends. The committee is charged with addressing workforce conditions and developing processes to ensure a quality workforce. Retaining a quality well trained workforce ensures that citizens of South Carolina have a juvenile justice agency that meets its expectations by protecting the public and reclaiming its youth.	\$358,352	\$2,496	\$0	\$360,848	\$0	\$360,848	\$326,624	\$2,560	\$0	\$329,184	\$0	\$329,184
Department of Juvenile Justice		8.1.2	Partner with other cabinet agencies to share succession planning training and development opportunities	See Goal 8	\$358,352	\$2,496	\$0	\$360,848	\$0	\$360,848	\$326,624	\$2,560	\$0	\$329,184	\$0	\$329,184
Department of Juvenile Justice		8.2	Conduct a needs assessment of future vacancies based on anticipated retirements and projected turnover	See Goal 8 and Strategy 8.1.1	\$1,433,408	\$10,984	\$0	\$1,444,392	\$0	\$1,444,392	\$1,306,495	\$11,213	\$0	\$1,317,708	\$0	\$1,317,708
Department of Juvenile Justice		8.2.1	Determine the number of rehired retirees	See Goal 8 and Strategy 8.1.1	\$358,352	\$3,496	\$0	\$361,848	\$0	\$361,848	\$326,624	\$3,533	\$0	\$330,157	\$0	\$330,157
Department of Juvenile Justice		8.2.2	Examine age and retirement eligibility dates	See Goal 8 and Strategy 8.1.1	\$358,352	\$2,496	\$0	\$360,848	\$0	\$360,848	\$326,624	\$2,560	\$0	\$329,184	\$0	\$329,184
Department of Juvenile Justice		8.2.3	Conduct a gap analysis	See Goal 8 and Strategy 8.1.1	\$358,352	\$2,496	\$0	\$360,848	\$0	\$360,848	\$326,624	\$2,560	\$0	\$329,184	\$0	\$329,184
Department of Juvenile Justice		8.2.4	Identify barriers to retention and recruitment	See Goal 8, Strategy 8.1.1	\$358,352	\$2,496	\$0	\$360,848	\$0	\$360,848	\$326,624	\$2,560	\$0	\$329,184	\$0	\$329,184
Department of Juvenile Justice	8.3		Identify Leadership Cohorts and Provide Leadership Training Opportunities	See Goal 8, Strategy 8.1.1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Department of Juvenile Justice		8.3.1	Develop consistent selection criteria for leadership training candidates	See Goal 8, Strategy 8.1.1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Department of Juvenile Justice		8.3.2	Assess current leadership training	See Goal 8, Strategy 8.1.1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Department of Juvenile Justice			<b>TOTALS</b>	<b>TOTALS</b>	<b>\$103,711,105</b>	<b>\$13,640,439</b>	<b>\$2,520,080</b>	<b>\$119,871,624</b>	<b>\$0</b>	<b>\$119,871,624</b>	<b>\$94,528,579</b>	<b>\$13,989,894</b>	<b>\$1,998,518</b>	<b>\$110,516,991</b>	<b>\$0</b>	<b>\$110,516,991</b>

**\$103,711,105 \$13,640,439 \$2,520,080 \$119,871,624**

Performance Measurers Status

INSTRUCTIONS: Below is the information from the Performance Measurement template the agency submitted in its 2013-14 Accountability Report, if it was required to submit an Accountability Report. Please fill in the column labeled, "Most Current Value (as of 4/30/15)" and the column labeled, "New Target Value (as of 6/30/16)." In addition, please add any additional performance measures the agency has adopted since submitting its 2013-2014 Accountability Report. If the agency did not previously complete an Accountability Report, please refer to the attached Accountability Report Guidelines, follow the instructions related to the Performance Measurement Template and provide the information requested below.

Agency Submitting Report	Item	Performance Measure	Old Last Value (as of 6/30/13)	Old Current Value (as of 6/30/14)	Old Target Value (Target the agency set for 6/30/15)	Most Current Value (as of 4/30/15)	New Target Value (as of 6/30/16) *Make sure to use quantifiable #s, %, etc., not "increase" or "decrease"	Time Applicable	Data Source and Availability	Reporting Freq.	Calculation Method	Associated Objectives
Department of Juvenile Justice	1	Juvenile Cases processed through family court intake	16,754	16,429	-5%	12,924	15,509	Jun-16	Monthly Juvenile Population Summary	Monthly	Total number of youth screened during intake process	1.2.1, 1.2.2
Department of Juvenile Justice	2	Annual admissions to DJJ Long Term facilities	164	174	-5%	133	166	Jun-16	Monthly Juvenile Population Summary	Monthly	Total number of admissions to long term facilities	1.3.1, 1.3.2, 2.1.2
Department of Juvenile Justice	3	Annual admissions to Wilderness Camps and marine institutions	890	895	-5%	730	886	Jun-16	Monthly Juvenile Population Summary		Total number of admissions to wilderness camps marine institutions	
Department of Juvenile Justice	4	Percentage of annual admissions to alternative placements	87%	89%	92%	87%	92%	Jun-16	Monthly Juvenile Population Summary	Monthly	Total number of admission to alternative placement	2.1.1, 2.1.2
Department of Juvenile Justice	5	Average populations in DJJ hardware secure facilities	370	372	-5%	395	375	Jun-16	Monthly Juvenile Population Summary	Monthly	Daily count of juveniles divided by the number of days in a month	2.1.1, 2.1.2
Department of Juvenile Justice	6	Average populations in wilderness camps and marine institutes	270	272	-5%	275	261	Jun-16	Monthly Juvenile Population Summary	Monthly	Daily count of juveniles divided by the number of days in a month	2.1.2
Department of Juvenile Justice	7	Parole recidivism (Based on the total number of juveniles on probation/parole or in arbitration programs )	15%	15%	15%	TBD	-2%	Jun-16	Based on the results of the Serious and Violent Offender Reintegration Initiative Program Evaluation	Annually	Evaluators examined the juveniles that had intensive supervision. 15% of the youth recidivated.	1.3.1, 1.3.2, 3.2.1, 3.2.2, 3.3.1, 3.3.2, 3.3.3
Department of Juvenile Justice	8	Medicaid reimbursements taken in as a offset of state costs	\$532,776	\$590,456	\$515,672	\$360,409	\$515,672	Jun-16	SCEIS General ledger	Annually	Actual reimbursement	1.4.1, 1.4.2, 1.5.1, 5.1.1
Department of Juvenile Justice	9	Prior year non recurring Medicaid cost settlement	\$2,742,082	\$0	\$0	\$627,630	TBD: Settlement amount is based upon cost report submitted to SCDHHS. This report captures the administrative and indirect costs for TCM and RBHS. Adjustment amount is determined by SCDHHS.	Jun-16	SCEIS General ledger	Annually	Actual reimbursement	N/A
Department of Juvenile Justice	10	Percentage of evaluations performed in the Community	42.17%	43.09%	5%	46.76%	48.16%	Jun-16	Juvenile Justice Management System	Annually	Number of community evaluations compared to the total number of evaluations	5.1.2, 5.2.1, 5.2.2
Department of Juvenile Justice	11	Capacity Versus Average daily population in DJJ	61.70%	62%	62%	66%	63%	Jun-16	Monthly Juvenile Population Summary	Monthly	Average daily population divided by the bed capacity	2.1.1, 2.1.2
Department of Juvenile Justice	12	Average Duration of isolation hours in Long Term Facilities	4.18	0.78	0.5	1.71	<=2	Jun-16	PbS Site Coordinators Review of Isolation Records in April and October.	Biannually	The average number of isolation hours is based on the th	2.1.1, 2.1.3
Department of Juvenile Justice	13	Number of youth served in Job Readiness Training (JRT) Program	221	380	400	354	480	Jun-16	JRT attendance sheets	Monthly	Total number of youth that attended the JRT program	2.2.1, 2.2.2, 2.2.3, 2.2.4, 4.1.1, 4.1.2
Department of Juvenile Justice	14	Number of youth served in Job Readiness Training Center <b>Note: Facility opened in FY 13-14</b>	N/A	1,100	1,500	1,925	3,750	Jun-16	JRTC attendance sheets	Monthly	Total number of youth that attended JRTC.	2.2.1, 2.2.2, 2.2.3, 2.2.4, 4.1.1, 4.1.2
Department of Juvenile Justice	15	Number of Families served in Family Solutions	456	528	580	387	399	Jun-16	Family Solutions attendance Sheets	Annually	Total number of families that completed the Family Solutions Group	1.5.1
Department of Juvenile Justice	16	Number of Students participating in G.R.E.A.T.	574	1053	1158	743	765	Jun-16	DJJ G.R.E.A.T. Attendance Sheets	Annually	The total number of students that attended the G.R.E.A.T. sessions	6.1.1, 6.1.2, 6.1.3, 6.1.4, 6.1.5, 6.1.6, 6.1.7, 6.1.8
Department of Juvenile Justice	17	Number of Volunteers	1901	1443	1587	2424*	2545	Jun-16	DJJ Volunteer Database	Annually	The total number of individuals serving in a volunteer capacity.( This includes ceertified volunteers and one time only volunteers.)	7.3,7.3.1
Department of Juvenile Justice	18	Number of Teen After School Centers(TASC)	24	35	40	38*	42	Jun-16	DJJ awards and monitors the contracts for the TASC sites.	Annually	The total number of TASC contacts awarded	7.2, 7.2.1,7.2.2,

**Note: The Most Current Value column represents ten months of activity as opposed to the traditional twelve month, Fiscal Year, reporting period. \* Reflects full FY 14-15 data.**



## Program Effectiveness Ranking

INSTRUCTIONS: Please list and rank all of the agency programs which existed in FY 2014-15 in order from most effective and efficient to least effective and efficient. In addition, provide a brief description of the public benefit(s) provided or public harm(s) prevented by the program; the total budget (from all funding sources); Amount of total budget (in \$) from funds appropriated by the General Assembly; associated Major Programs Area; and associated objective number(s). Lastly, in the cells at the top, please state the agency's definition of program (as the agency defined it in the "General" section of the word document of this report); the performance measures considered when determining where to rank the individual programs; and which individual(s) at the agency made the decision about where each program was ranked. NOTE: Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.

<b>Agency definition of "Program"</b>	For purposes of this Program Evaluation, a program is defined as a broad category encompassing the areas reflected in Sections II and III of Major Program Areas of the DJJ Budget.
<b>List all Performance Measures considered when determining where to rank each program</b>	The ranking process was based, primarily, on two factors, an estimated daily cost per child served by the program, as derived from an average daily population calculation, and whether the program had a direct impact on the juveniles.
<b>Individual(s) at the agency who made the decision about where each program was ranked</b>	Director, Sylvia L Murray, Deputy Director of Administrative Services, Robin Owens, Deputy Director for Community Services, Angela Rita, Deputy Director of Educational Services, James Quinn, Deputy Director for Rehabilitative Services, Thomas Williams, Jr., Associate Deputy Director for the Office of Planning and Programs, Brett Macgargle, Associate Deputy Director for the Office Of Treatment and Intervention Services, Katherine Speed, General Counsel, Elizabeth Hill, Legislative Liaison, Katherine Pierson, Director of Planning and Evaluation, Angela Flowers, and the Director of Research and Statistics, Craig Wheatley

Agency Submitting Report	Individual Program Name	Brief description of the public benefit provided or public harm prevented by the individual program	Ranking (#1 = most effective and efficient)	Total Program Budget in FY 2014-15 (from all funding sources)	Amount (in \$) of Total Program Budget in FY 2014-15 from funds appropriated by General Assembly	Associated Major Programs Area (as identified in the 2013-14 Accountability Report)	Associated Agency Objective #(s) (as identified in the 2013-14 Accountability Report)
Department of Juvenile Justice	Community Services	This program encompasses the intake, probation and parole supervision functions. Additional services include prevention efforts such as G.R.E.A.T., Teen After-school Centers and the Job Readiness Training sites. The vast majority of DJJ involved youth are served in the community. This program is necessary to ensure that youth are successfully processed in and/or out of the juvenile justice system as appropriate. Community service staff coordinate services and monitor youth in an effort to rehabilitate youth, thereby, decreasing juvenile crime.	1	\$ 15,069,363	\$ 13,437,846	III.A Community Services	1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.3.1, 1.3.2, 1.4.1, 1.4.2, 1.5.1, 3.2.1, 3.2.2, 3.3.1, 3.3.2, 3.3.3
Department of Juvenile Justice	Treatment and Intervention	This program provides comprehensive treatment and intervention services through the professional practices of social work, psychology, and classification. Although this program impacts youth throughout the juvenile justice system, the majority of the services provided support the youth confined to the long-term institution. Youth housed at the three regional evaluation centers and the DJJ Detention Center receive social work and psychological services. Community-based social work and psychological services are available in certain county offices. Special needs case coordination and the trauma informed services and training initiative are also provided as a part of this program. Treatment and Intervention works in tandem with the other programs to improve functional outcomes for justice involved youth thereby transforming these youth in to productive, law abiding citizens.	2	\$ 3,188,175	\$ 3,105,682	III.B.Long Term Facilities	2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5, 3.1.1, 3.1.2
Department of Juvenile Justice	Health Services	This program encompasses a wide range of health care services for juveniles committed to the hardware secure facilities. Medical, nursing and laboratory services are available. Optometry, pharmacology, an inpatient infirmary and nursing dispensaries are also accessible. Health services staff also coordinate the contracts with private providers that serve DJJ's wilderness camp youth.	3	\$ 5,725,755	\$ 4,674,570	III.F. Juvenile Health & Safety	2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5

**Program Effectiveness Ranking**

Department of Juvenile Justice	Education	DJJ's special school district is fully accredited and offers academic programs to students in DJJ run facilities. Juveniles are able to earn a high school diploma or a GED. Special education services and supports are provided. Additionally, students have access to career and technology education and other job readiness strategies which are designed to prepare juveniles to reintegrate into the community job or school ready and crime free.	4	\$ 6,909,589	\$ 1,288,077	III.H. Education	2.1.1, 2.1.6, 2.2.3, 2.2.4, 4.1.2
Department of Juvenile Justice	Support Services	This program encompasses all of the support functions necessary to operate the other eight programs. This category includes managerial functions such as the Director's Office, Legal and Fiscal Affairs as well as Information Technology, Human Resources, Staff Development and Training, Planning and Program, the Investigator General and Medicaid. While for the most part, direct services are not provided out of this area, the support services area is essential to the operation of DJJ and underpins all of the remaining programs.	5	\$ 13,334,327	\$ 11,636,633	II. Administration, III. F. Juvenile Health & Safety, III.G. Program/Staff Analysis	8.1.1, 8.1.2, 8.2.1, 8.2.2, 8.2.3, 8.2.4, 1.4.1, 1.4.2, 1.5.1
Department of Juvenile Justice	Evaluation Center Operations	These centers provide court ordered evaluations for juveniles in a hardware secure setting. While secure settings are not necessary for all juveniles requiring evaluation services, there are juveniles whose risk levels necessitate hardware secure settings due to a high probability of flight and/or risk to public safety. Admissions are processed through these centers as well.	6	\$ 9,470,940	\$ 7,526,432	III.C. Reception & Evaluation	3.1.1, 3.1.2, 5.2.1, 5.2.2
Department of Juvenile Justice	Detention Center Operations	This is DJJ's secure, short-term facility that provides custodial care and treatment to juveniles detained by law enforcement agencies and the family courts prior to disposition. While secure detention is not necessary for all juveniles requiring detention, there are juveniles whose risk levels necessitate hardware secure settings due to a high probability of flight and/or risk to public safety.	7	\$ 3,425,423	\$ 890,550	III.D.County Detention Center	2.1.4, 3.1.1, 3.1.2
Department of Juvenile Justice	Community Residential Operations	In keeping with the agency's least restrictive setting philosophy, this program provides non-secure residential placements as alternatives to secure confinement. These community alternatives include wilderness camps and other private placements and are used to divert lower risk juveniles from secure confinement or as a step down placement before a youth is transitioned home. When appropriate, these placements are used as an alternative to secure detention.	8	\$ 27,985,445	\$ 27,601,415	III.E.Residential Operations	2.1.1, 2.1.3, 2.1.5,
Department of Juvenile Justice	Long Term Facility Operations	This program encompasses custodial care and supervision for all juveniles confined to the long-term hardware secure facility. This program is necessary to provide structure, supervision and rehabilitative services for high risk offenders.	9	\$ 15,878,868	\$ 14,653,217	III.B.Long Term Facilities	2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5, 3.1.1, 3.1.2

INSTRUCTIONS: Please provide the information requested below for each program. It is recommended that the agency copy and paste the data in this tab into multiple other tabs or into a separate excel workbook, whi

General						
INSTRUCTIONS: Please copy and paste the individual row applicable for this program from the Program Effectiveness Ranking Chart.						
Agency Submitting Report	Individual Program Name	Brief description of the public benefit provided or public harm prevented by the individual program	Ranking (#1 = most effective and efficient)	Amount of Total Program Budget in FY 2014-15 from funds appropriated by General Assembly	Associated Major Programs Area (as identified in the 2013-14 Accountability Report)	Associated Agency Objective #(s) (as identified in the 2013-14 Accountability Report)
Department of Juvenile Justice	Residential Operations	In keeping with the agency's least restrictive setting philosophy, this program provides non-secure residential placements as alternatives to secure confinement. These community alternatives include wilderness camps and other private placements and are used to divert lower risk juveniles from secure confinement or as a step down placement before a youth is transitioned home. When appropriate, these placements are used as an alternative to secure detention.	8	27,601,415	III.E.Residential Operations	2.1.1, 2.1.3, 2.1.5.

Potential Negative Impact	
INSTRUCTIONS: Please list what the agency considers the most potential negative impact on	
Most potential negative impact on the public that may occur as a result of the program not performing well	Community alternatives are used to divert lower risk juveniles from secure confinement. When appropriate, these placements are used as an alternative to secure detention. They are less expensive than secure placements.
Level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen	This program is an important component of the DJJ's operations and should remain on the General Assembly's radar.
Any additional information the agency would like to provide for clarity, context, explanation, etc.	Community alternatives are in keeping with the agency's least restrictive setting philosophy. They include wilderness camps and other private placements and have been attributed to the decline in the number of youth in confinement.

Budget Information			
INSTRUCTIONS: Please list the total budget for the program (from all funding sources), total expenditures and total number of constituents served, for each year from			
Total Program Budget (from all sources of funding)	Total Program Expenditures	Notes and/or further Explanation	Total number of constituents served
21,185,561	22,850,238		653 ADP
24,122,865	25,940,528		647 ADP
24,923,293	25,626,619		686 ADP
27,579,172	28,420,958		701 ADP
28,745,481	27,089,828		556 ADP
23,493,097	26,802,355		531 ADP
2,338,013	26,351,607		517 ADP
23,438,013	27,503,112		515 ADP
26,349,514	27,247,833		480 ADP
29,143,460	27,449,488		465 ADP
27,985,445	23,582,784		465 ADP

**Alternative Delivery System**

INSTRUCTIONS: Please provide a summary of all efforts by the agency regarding the use of alternative delivery systems, including privatization, in meeting the agency objectives associated with this program.

DJJ is invested in carrying out all of its functions in an effective and efficient manner. Every effort is made to cut costs and manage contracts in keeping with this premise.

INSTRUCTIONS: Please provide the information requested below for each program. It is recommended that the agency copy and paste the data in this tab into multiple other tabs or into a

<b>General</b>							
INSTRUCTIONS: Please copy and paste the individual row applicable for this program from the Program Effectiveness Ranking Chart.							
<b>Agency Submitting Report</b>	<b>Individual Program Name</b>	<b>Brief description of the public benefit provided or public harm prevented by the individual program</b>	<b>Ranking (#1 = most effective and efficient)</b>	<b>Total Program Budget in FY 2014-15 (from all funding sources)</b>	<b>Amount of Total Program Budget in FY 2014-15 from funds appropriated by General Assembly</b>	<b>Associated Major Programs Area (as identified in the 2013-14 Accountability Report)</b>	<b>Associated Agency Objective #(s) (as identified in the 2013-14 Accountability Report)</b>
Department of Juvenile Justice	Treatment and Intervention	This program provides comprehensive treatment and intervention services through the professional practices of social work, psychology, and classification. Although this program impacts youth throughout the juvenile justice system, the majority of the services provided support the youth confined to the long-term institution. Youth housed at the three regional evaluation centers and the DJJ Detention Center receive social work and psychological services. Community-based social work and psychological services are available in certain county offices. Special needs case coordination and the trauma informed services and training initiative are also provided as a part of this program. Treatment and Intervention works in tandem with the other programs to improve functional outcomes for justice involved youth thereby transforming these youth in to productive, law abiding citizens.	2	3,188,175	3,105,682	III.B.Long Term Facilities	2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5, 3.1.1, 3.1.2

<b>Potential Negative Impact</b>	
INSTRUCTIONS: Please list what the agency considers the most	
<b>Most potential negative impact on the public that may occur as a result of the program not performing well</b>	Treatment and Intervention works in tandem with the other programs to improve functional outcomes for justice involved youth thereby transforming these youth in to productive, law abiding citizens. Research has demonstrated that effective services are tied to better outcomes for youth and families.
<b>Level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen</b>	This program, like all DJJ programs, is linked to public safety and improving outcomes for troubled youth. . As such, this program should be rated as a high priority.

**Any additional information the agency would like to provide for clarity, context, explanation, etc.**

Treatment and Intervention Services support the agency's mission of protecting the public and reclaiming juveniles through prevention, community services and education and rehabilitative services in the least restrictive manner.

**Budget Information**

INSTRUCTIONS: Please list the total budget for the program (from all funding sources), total expenditures and total number of constituents served.

Total Program Budget (from all sources of funding)	Total Program Expenditures	Notes and/or further Explanation	Total number of constituents served	Year
		Budget and expenditure was recorded as part of Community Services prior to fiscal year 2014-2015	See explanation below.	2004-05
		Budget and expenditure was recorded as part of Community Services prior to fiscal year 2014-2015	See explanation below.	2005-06
		Budget and expenditure was recorded as part of Community Services prior to fiscal year 2014-2015	See explanation below.	2006-07
		Budget and expenditure was recorded as part of Community Services prior to fiscal year 2014-2015	See explanation below.	2007-08
		Budget and expenditure was recorded as part of Community Services prior to fiscal year 2014-2015	see explanation below.	2008-09
		Budget and expenditure was recorded as part of Community Services prior to fiscal year 2014-2015	See explanation below.	2009-10
		Budget and expenditure was recorded as part of Community Services prior to fiscal year 2014-2015	See explanation below.	2010-11
		Budget and expenditure was recorded as part of Community Services prior to fiscal year 2014-2015	See explanation below.	2011-12
		Budget and expenditure was recorded as part of Community Services prior to fiscal year 2014-2015	See explanation below.	2012-13
		Budget and expenditure was recorded as part of Community Services prior to fiscal year 2014-2015	See explanation below.	2013-14
<b>3,188,175</b>	2,487,124	as 4/30/15	See explanation below.	2014-15

**Alternative Delivery System**

<p>INSTRUCTIONS: Please provide a summary of all efforts by the agency regarding the use of alternative delivery systems, including privatization, in meeting the agency objectives associated with this program.</p>	<p>DJJ seeks to increase efficiencies and eliminate redundancies where possible. The agency works supportively with the Department of Mental Health to increase access to services for shared youth. To that end, DMH has out stationed mental health professionals in four DJJ county offices. This partnership has been in place since FY 2008. Moreover, DJJ and DMH share the personnel costs of a mental health liaison assigned to DJJ.</p>
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This Program serves multiple populations. The numbers of youth served are embedded in the numbers for the other programs.

INSTRUCTIONS: Please provide the information requested below for each program. It is recommended that the agency copy and paste the data in this tab into multiple other tabs or into a separate excel workbook, while it is still blank. The agency will then have a blank version to

General							
INSTRUCTIONS: Please copy and paste the individual row applicable for this program from the Program Effectiveness Ranking Chart.							
Agency Submitting Report	Individual Program Name	Brief description of the public benefit provided or public harm prevented by the individual program	Ranking (#1 = most effective and efficient)	Total Program Budget in FY 2014-15 (from all funding sources)	Amount of Total Program Budget in FY 2014-15 from funds appropriated by General Assembly	Associated Major Programs Area (as identified in the 2013-14 Accountability Report)	Associated Agency Objective #(s) (as identified in the 2013-14 Accountability Report)
Department of Juvenile Justice	Health Services	This program encompasses a wide range of health care services for juveniles committed to the hardware secure facilities. Medical, nursing and laboratory services are available. Optometry, pharmacology, an inpatient infirmary and nursing dispensaries are also accessible. Health services staff also coordinate the contracts with private providers that serve DJJ's wilderness camp youth.	3	5,725,755	4,674,570	III.F. Juvenile Health & Safety	2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5

Potential Negative Impact	
INSTRUCTIONS: Please list what the agency considers the most	
<b>Most potential negative impact on the public that may occur as a result of the program not performing well</b>	Health services is necessary to ensure the physical well being of the youth in custody. This service cannot be devalued.
<b>Level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen</b>	This is a priority program. It is essential to ensure the wellbeing of youth in custody and should remain on the General Assembly's radar.
<b>Any additional information the agency would like to provide for clarity, context, explanation, etc.</b>	This program oversees health care services for juveniles committed to the hardware secure facilities. Health services staff also coordinate the contracts with private providers that serve DJJ's wilderness camp youth.

Budget Information				
INSTRUCTIONS: Please list the total budget for the program (from all funding sources), total expenditures and total number of constituents served, for each year from 2004-05 to the present. If a program name				
Total Program Budget (from all sources of funding)	Total Program Expenditures	Notes and/or further Explanation	Total number of constituents served	Year
4,244,148	4,032,908		See explanation below.	2004-05
3,772,663	3,997,033		See explanation below.	2005-06
5,330,504	4,368,665		See explanation below.	2006-07
5,558,836	4,682,708		See explanation below.	2007-08
5,318,456	4,827,165		See explanation below.	2008-09
3,226,969	2,813,401		See explanation below.	2009-10
5,249,746	4,675,938		see explanation below.	2010-11
4,945,555	4,763,381		See explanation below.	2011-12
4,498,148	4,814,979		See explanation below.	2012-13
3,469,272	3,683,676		See explanation below.	2013-14
5,725,755	5,218,475	as of 4/30/15	See explanation below.	2014-15

Alternative Delivery System	
INSTRUCTIONS: Please provide a summary of all efforts by the agency regarding the use of alternative delivery systems, including privatization, in meeting the agency objectives associated with this program.	
	DJJ is invested in carrying out all of its functions in an effective and efficient manner. Every effort is made to cut costs and manage contracts in keeping with this premise.

This program impacts all of the other programs. As such, the numbers are embedded within the numbers of the other programs.





INSTRUCTIONS: Please provide the information requested below for each program. It is recommended that the agency copy and paste the data in this tab into multiple other tabs or into a separate excel

<b>General</b>							
INSTRUCTIONS: Please copy and paste the individual row applicable for this program from the Program Effectiveness Ranking Chart.							
Agency Submitting Report	Individual Program Name	Brief description of the public benefit provided or public harm prevented by the individual program	Ranking (#1 = most effective and efficient)	Total Program Budget in FY 2014-15 (from all funding sources)	Amount of Total Program Budget in FY 2014-15 from funds appropriated by General Assembly	Associated Major Programs Area (as identified in the 2013-14 Accountability Report)	Associated Agency Objective #(s) (as identified in the 2013-14 Accountability Report)
Department of Juvenile Justice	Education	DJJ's special school district is fully accredited and offers academic programs to students in DJJ run facilities. Special educational and other support services are provided. Moreover, juveniles are able to earn a high school diploma or a GED. Additionally, students have access to career and technology education and other job readiness strategies which are designed to prepare juveniles to reintegrate into the community job or school ready and crime free.	4	6,909,589	1,288,077	III.H. Education	2.1.1, 2.1.6, 2.2.3, 2.2.4, 4.1.2

<b>Potential Negative Impact</b>	
INSTRUCTIONS: Please list what the agency considers the most	
Most potential negative impact on the public that may occur as a result of the program not performing well	Education is key to improving long-term outcomes for youth and families. These services prepare youth for a life that is job ready and crime free.
Level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen	This program, like all DJJ programs, is linked to public safety and improving outcomes for troubled youth. As such, this program should be rated as a high priority.
Any additional information the agency would like to provide for clarity, context, explanation, etc.	See the Strategic Plan Investment Chart.

<b>Budget Information</b>				
INSTRUCTIONS: Please list the total budget for the program (from all funding sources), total expenditures and total number of constituents served, for each year from				
Total Program Budget (from all sources of funding)	Total Program Expenditures	Notes and/or further Explanation	Total number of constituents served	Year
8,234,420	7,690,581		See explanation below.	2004-05
8,403,171	7,912,821		See explanation below.	2005-06
9,241,322	8,966,205		See explanation below.	2006-07
9,319,087	9,626,782		See explanation below.	2007-08
9,040,438	8,006,693		See explanation below.	2008-09
8,136,836	6,971,180		See explanation below.	2009-10

7,684,629	6,055,412		See explanation below.	2010-11
7,577,943	5,811,740		See explanation below.	2011-12
6,466,203	5,777,677		See explanation below.	2012-13
5,249,093	5,891,625		See explanation below.	2013-14
6,909,589	5,564,384	as of 4/30/15	See explanation below.	2014-15

**Alternative Delivery System**

<p><b>INSTRUCTIONS:</b> Please provide a summary of all efforts by the agency regarding the use of alternative delivery systems, including privatization, in meeting the agency objectives associated with this program.</p>	<p>The Division of Educational Services operates a special school district that oversees the school program within the Broad River Road Complex and satellite educational programs at the regional evaluation centers and the Detention Center. The district also oversees the educational programs operated by nine private vendors such as the Marine and Wilderness Institutes that serve DJJ youth. DJJ operates a special school district with fully accredited academic programs, serving approximately 900 students in grades 4-12 each day. All juveniles in the care of the DJJ attend school while detained or incarcerated. Schools are in session year-round (enabling students to make up absences and close learning gaps). Classes are geared to meet the individual needs of each student.</p>

The Education Program serves multiple populations. The numbers of youth served are embedded in the numbers for the other programs.

INSTRUCTIONS: Please provide the information requested below for each program. It is recommended that the agency copy and paste the data in this tab into multiple other tabs or into a

**General**

INSTRUCTIONS: Please copy and paste the individual row applicable for this program from the Program Effectiveness Ranking Chart.

Agency Submitting Report	Individual Program Name	Brief description of the public benefit provided or public harm prevented by the individual program	Ranking (#1 = most effective and efficient)	Total Program Budget in FY 2014-15 (from all funding sources)	Amount of Total Program Budget in FY 2014-15 from funds appropriated by General Assembly	Associated Major Programs Area (as identified in the 2013-14 Accountability Report)	Associated Agency Objective #(s) (as identified in the 2013-14 Accountability Report)
Department of Juvenile Justice	Support Services	This program encompasses all of the support functions necessary to operate the other eight programs. This category includes managerial functions such as the Director's Office, Legal and Fiscal Affairs as well as Information Technology, Human Resources, Staff Development and Training, Planning and Program, the Investigator General and Medicaid. While for the most part, direct services are not provided out of this area, the support services area is essential to the operation of DJJ and underpins all of the remaining programs.	5	13,334,327	11,636,633	II. Administration, III. F. Juvenile Health & Safety, III.G. Program/Staff Analysis	8.1.1, 8.1.2, 8.2.1, 8.2.2, 8.2.3, 8.2.4, 1.4.1, 1.4.2, 1.5.1

**Potential Negative Impact**

INSTRUCTIONS: Please list what the agency considers the most

<b>Most potential negative impact on the public that may occur as a result of the program not performing well</b>	This program provides the support and infrastructure necessary for the other programs to function. While limited client services are provided out of this area, support services ensure that efficiencies are in place and that the other program are operational.
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<b>Level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen</b>	This program, like all DJJ programs, is linked to public safety and improving outcomes for troubled youth. Support services underpin the direct services programs such a as community services and long term operations. As such, this program should be rated as a high priority.
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<p><b>Any additional information the agency would like to provide for clarity, context, explanation, etc.</b></p>	<p>Support Services support the agency's mission of protecting the public and reclaiming juveniles through prevention, community services and education and rehabilitative services in the least restrictive manner by underpinning the agency's direct service functions.</p>
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<b>Budget Information</b>				
INSTRUCTIONS: Please list the total budget for the program (from all funding sources), total expenditures and total number of constituents served, for each				
<b>Total Program Budget (from all sources of funding)</b>	<b>Total Program Expenditures</b>	<b>Notes and/or further Explanation</b>	<b>Total number of constituents served</b>	<b>Year</b>
7,384,881	7,607,123	Budget and expenditures for Business Services and Grounds were recorded as part of Physical Plant and were included in the Long Term Facility Program	See explanation below.	2004-05
7,148,878	7,562,004	Budget and expenditures for Business Services and Grounds were recorded as part of Physical Plant and were included in the Long Term Facility Program	See explanation below.	2005-06
8,739,977	8,342,094	Budget and expenditures for Business Services and Grounds were recorded as part of Physical Plant and were included in the Long Term Facility Program	See explanation below.	2006-07
9,709,905	8,884,195	Budget and expenditures for Business Services and Grounds were recorded as part of Physical Plant and were included in the Long Term Facility Program	See explanation below.	2007-08
9,348,115	9,328,786	Budget and expenditures for Business Services and Grounds were recorded as part of Physical Plant and were included in the Long Term Facility Program	See explanation below.	2008-09
9,263,505	9,576,457	Budget and expenditures for Business Services and Grounds were recorded as part of Physical Plant and were included in the Long Term Facility Program	See explanation below.	2009-10
5,997,850	6,647,679	Budget and expenditures for Business Services and Grounds were recorded as part of Physical Plant and were included in the Long Term Facility Program	See explanation below.	2010-11
6,307,016	7,069,819	Budget and expenditures for Business Services and Grounds were recorded as part of Physical Plant and were included in the Long Term Facility Program	See explanation below.	2011-12
8,344,493	7,931,222	Budget and expenditures for Business Services and Grounds were recorded as part of Physical Plant and were included in the Long Term Facility Program	See explanation below.	2012-13
9,843,444	12,567,415	Budget and expenditures for Business Services and Grounds were recorded as part of Physical Plant and were included in the Long Term Facility Program	See explanation below.	2013-14

13,334,327	9,900,975	as of 4/30/15	See explanation below.	2014-15
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**Alternative Delivery System**

INSTRUCTIONS: Please provide a summary of all efforts by the agency regarding the use of alternative delivery systems, including privatization, in meeting the agency objectives associated with this program.	DJJ is invested in carrying out all of its functions in an effective and efficient manner. As such, the agency works collaboratively with other agencies to streamline and share resources such as the learning management system shared by the Joint Council on Children and Adolescents members.
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**Note: This program impacts all of the other programs. As such, the numbers are embedded within the numbers of the other programs.**

INSTRUCTIONS: Please provide the information requested below for each program. It is recommended that the agency copy and paste the data in this tab into multiple other tabs or into a separate excel workbook, while

General							
INSTRUCTIONS: Please copy and paste the individual row applicable for this program from the Program Effectiveness Ranking Chart.							
Agency Submitting Report	Individual Program Name	Brief description of the public benefit provided or public harm prevented by the individual program	Ranking (#1 = most effective and efficient)	Total Program Budget in FY 2014-15 (from all funding sources)	Amount of Total Program Budget in FY 2014-15 from funds appropriated by General Assembly	Associated Major Programs Area (as identified in the 2013-14 Accountability Report)	Associated Agency Objective #(s) (as identified in the 2013-14 Accountability Report)
Department of Juvenile Justice	Evaluation Center	These centers provide court ordered evaluations for juveniles in a hardware secure setting. While secure settings are not necessary for all juveniles requiring evaluation services, there are juveniles whose risk levels necessitate hardware secure settings due to a high probability of flight and/or risk to public safety. Admissions are also processed through the evaluation centers.	6	9,470,940	7,526,432	III.C. Reception & Evaluation	3.1.1, 3.1.2, 5.2.1, 5.2.2

Potential Negative Impact	
INSTRUCTIONS: Please list what the agency considers the most	
Most potential negative impact on the public that may occur as a result of the program not performing well	While secure settings are not necessary for all juveniles requiring evaluation services, there are juveniles whose risk levels necessitate hardware secure settings due to a high probability of flight and/or risk to public safety.
Level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen	This program is essential to ensure public safety and should remain on the General Assembly's radar.
Any additional information the agency would like to provide for clarity, context, explanation, etc.	These centers provide court ordered evaluations for juveniles in a hardware secure setting and are necessary for juveniles whose risk levels necessitate hardware secure settings due to a high probability of flight and/or risk to public safety.

Budget Information				
INSTRUCTIONS: Please list the total budget for the program (from all funding sources), total expenditures and total number of constituents served, for each year from				
Total Program Budget (from all sources of funding)	Total Program Expenditures	Notes and/or further Explanation	Total number of constituents served	Year
6,731,133	7,904,219	Budget and expenditure amounts related to Dietary costs at the Evaluation Centers were included in total Agency Dietary Cost which is included Long Term Facility	See explanation below.	2004-05
7,224,681	8,167,190	Budget and expenditure amounts related to Dietary costs at the Evaluation Centers were included in total Agency Dietary Cost which is included Long Term Facility	See explanation below.	2005-06
7,742,304	8,919,483	Budget and expenditure amounts related to Dietary costs at the Evaluation Centers were included in total Agency Dietary Cost which is included Long Term Facility	See explanation below.	2006-07

8,493,500	9,657,358	Budget and expenditure amounts related to Dietary costs at the Evaluation Centers were included in total Agency Dietary Cost which is included Long Term Facility	See explanation below.	2007-08
8,658,858	8,782,078	Budget and expenditure amounts related to Dietary costs at the Evaluation Centers were included in total Agency Dietary Cost which is included Long Term Facility	See explanation below.	2008-09
8,008,645	8,536,856	Budget and expenditure amounts related to Dietary costs at the Evaluation Centers were included in total Agency Dietary Cost which is included Long Term Facility	See explanation below.	2009-10
8,429,779	8,195,242	Budget and expenditure amounts related to Dietary costs at the Evaluation Centers were included in total Agency Dietary Cost which is included Long Term Facility	See explanation below.	2010-11
8,429,779	8,525,455	Budget and expenditure amounts related to Dietary costs at the Evaluation Centers were included in total Agency Dietary Cost which is included Long Term Facility	See explanation below.	2011-12
8,661,282	9,037,621	Budget and expenditure amounts related to Dietary costs at the Evaluation Centers were included in total Agency Dietary Cost which is included Long Term Facility	See explanation below.	2012-13
8,672,481	8,646,228	Budget and expenditure amounts related to Dietary costs at the Evaluation Centers were included in total Agency Dietary Cost which is included Long Term Facility	195 ADP	2013-14
9,470,940	8,042,171	as of 4/30/15	206 ADP	2014-15

**Alternative Delivery System**  
INSTRUCTIONS: Please provide a summary of all efforts by the agency regarding the use of alternative delivery systems, including privatization, in meeting the agency objectives associated with this program.

Numbers for this period are embed in the long-term ADP. See the Program Details- Long-term Operations.



INSTRUCTIONS: Please provide the information requested below for each program. It is recommended that the agency copy and paste the data in this tab into multiple other tabs or into a separate excel workbook, while it is still blank. The

<b>General</b>							
INSTRUCTIONS: Please copy and paste the individual row applicable for this program from the Program Effectiveness Ranking Chart.							
Agency Submitting Report	Individual Program Name	Brief description of the public benefit provided or public harm prevented by the individual program	Ranking (#1 = most effective and efficient)	Total Program Budget in FY 2014-15 (from all funding sources)	Amount of Total Program Budget in FY 2014-15 from funds appropriated by General Assembly	Associated Major Programs Area (as identified in the 2013-14 Accountability Report)	Associated Agency Objective #(s) (as identified in the 2013-14 Accountability Report)
Department of Juvenile Justice	Detention Center	This is DJJ's secure, short-term facility that provides custodial care and treatment to juveniles detained by law enforcement agencies and the family courts prior to disposition. While secure detention is not necessary for all juveniles requiring detention, there are juveniles whose risk levels necessitate hardware secure settings due to a high probability of flight and/or risk to public safety.	7	3,425,523	890,550	Ill.D.County Detention Center	2.1.4, 3.1.1, 3.1.2

<b>Potential Negative Impact</b>	
INSTRUCTIONS: Please list what the agency considers the most potential	
<b>Most potential negative impact on the public that may occur as a result of the program not performing well</b>	While secure detention is not necessary for all juveniles requiring detention, there are juveniles whose risk levels necessitate hardware secure settings due to a high probability of flight and/or risk to public safety.
<b>Level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen</b>	This program is essential to ensure public safety and should remain on the General Assembly's radar.
<b>Any additional information the agency would like to provide for clarity, context, explanation, etc.</b>	This is DJJ's secure, short-term facility that provides custodial care and treatment to juveniles detained by law enforcement agencies and the family courts prior to disposition.

<b>Budget Information</b>				
INSTRUCTIONS: Please list the total budget for the program (from all funding sources), total expenditures and total number of constituents served, for each year from 2004-05 to				
Total Program Budget (from all sources of funding)	Total Program Expenditures	Notes and/or further Explanation	Total number of constituents served	Year
2,432,667	2,596,112		792 ADP	2004-05
2,655,927	2,869,264		809 ADP	2005-06
2,794,033	3,083,157		750 ADP	2006-07
3,095,103	3,113,474		691 ADP	2007-08
3,085,107	2,971,898		691 ADP	2008-09
3,087,073	3,022,046		594 ADP	2009-10
3,556,635	2,900,818		492 ADP	2010-11
3,556,635	3,229,337		392 ADP	2011-12
3,279,756	3,406,955		389 ADP	2012-13
2,268,674	3,467,988		69 ADP	2013-14
3,425,423	3,150,859	as of 4/30/15	73 ADP	2014-15

**Alternative Delivery System**

<p>INSTRUCTIONS: Please provide a summary of all efforts by the agency regarding the use of alternative delivery systems, including privatization, in meeting the agency objectives associated with this program.</p>	<p>DJJ is invested in carrying out all of its functions in an effective and efficient manner. Every effort is made to cut costs and manage contracts in keeping with this premise.</p>
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**INSTRUCTIONS:** Please provide the information requested below for each program. It is recommended that the agency copy and paste the data in this tab into

**General**

**INSTRUCTIONS:** Please copy and paste the individual row applicable for this program from the Program Effectiveness Ranking Chart.

Agency Submitting Report	Individual Program Name	Brief description of the public benefit provided or public harm prevented by the individual program	Ranking (#1 = most effective and efficient)	Total Program Budget in FY 2014-15 (from all funding sources)	Amount of Total Program Budget in FY 2014-15 from funds appropriated by General Assembly	Associated Major Programs Area (as identified in the 2013-14 Accountability Report)	Associated Agency Objective #(s) (as identified in the 2013-14 Accountability Report)
Department of Juvenile Justice	Community Services	This program encompasses the intake, probation and parole supervision functions. Additional services include prevention efforts such as G.R.E.A.T., Teen After-school Centers and the Job Readiness Training sites. The vast majority of DJJ involved youth are served in the community. This program is necessary to ensure that youth are successfully processed in and/or out of the juvenile justice system as appropriate. Community service staff coordinate services and monitor youth in an effort to rehabilitate youth, thereby, decreasing juvenile crime.	1	15,069,363	13,437,846	III.A. Community Services	1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.3.1, 1.3.2, 1.4.1, 1.4.2, 1.5.1, 3.2.1, 3.2.2, 3.31, 3.3.2, 3.3.3

**Potential Negative Impact**

**INSTRUCTIONS:** Please list what the agency considers

<b>Most potential negative impact on the public that may occur as a result of the program not performing well</b>	If the program does not perform well, the juvenile crime rate will likely increase.
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<b>Level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen</b>	The Community Services program has a high priority ranking. The majority of DJJ involved youth are in the community. These services are essential to maintaining public safety.
<b>Any additional information the agency would like to provide for clarity, context, explanation, etc.</b>	See the Strategic Plan Investment Chart.

<b>Budget Information</b>				
<b>INSTRUCTIONS: Please list the total budget for the program (from all funding sources), total expenditures and total number</b>				
<b>Total Program Budget (from all sources of funding)</b>	<b>Total Program Expenditures</b>	<b>Notes and/or further Explanation</b>	<b>Total number of constituents served</b>	<b>Year</b>
13,412,176	12,783,447	Budget and expenditure amounts included program costs associated for Treatment and Intervention as these cost were not recorded as a separate program prior to this date	5264	2004-05
14,086,332	14,233,915	Budget and expenditure amounts included program costs associated for Treatment and Intervention as these cost were not recorded as a separate program prior to this date	5257	2005-06
18,030,049	16,163,534	Budget and expenditure amounts included program costs associated for Treatment and Intervention as these cost were not recorded as a separate program prior to this date	Data Missing	2006-07

<b>19,545,447</b>	19,696,589	Budget and expenditure amounts included program costs associated for Treatment and Intervention as these cost were not recorded as a separate program prior to this date	4852	2007-08
<b>21,106,924</b>	17,366,120	Budget and expenditure amounts included program costs associated for Treatment and Intervention as these cost were not recorded as a separate program prior to this date	4698	2008-09
<b>16,693,881</b>	15,275,334	Budget and expenditure amounts included program costs associated for Treatment and Intervention as these cost were not recorded as a separate program prior to this date	4388	2009-10
<b>14,885,346</b>	14,837,159	Budget and expenditure amounts included program costs associated for Treatment and Intervention as these cost were not recorded as a separate program prior to this date	4293	2010-11
<b>14,867,151</b>	15,667,392	Budget and expenditure amounts included program costs associated for Treatment and Intervention as these cost were not recorded as a separate program prior to this date	3819	2011-12
<b>16,449,044</b>	15,880,569	Budget and expenditure amounts included program costs associated for Treatment and Intervention as these cost were not recorded as a separate program prior to this date	3495	2012-13
<b>17,363,937</b>	16,892,500	Budget and expenditure amounts included program costs associated for Treatment and Intervention as these cost were not recorded as a separate program prior to this date	3495	2013-14
<b>15,069,363</b>	13,620,453	as of 4/30/15	N/A	2014-15

**Alternative Delivery System**

INSTRUCTIONS: Please provide a summary of all efforts by the agency regarding the use of alternative delivery systems, including privatization, in meeting the agency objectives associated with this program.

DJJ is invested in the providing this service in an efficient and effective manner. To that end, the agency works with community partners and volunteers to enhance community based programming for youth. Partnerships with faith based and community organizations are in place at the Teen After-school Centers. The volunteers are used in the arbitration program.

INSTRUCTIONS: Please provide the information requested below for each program. It is recommended that the agency copy and paste the data in this tab into multiple other tabs or into a separate excel workbook, while it is still blank. The agency will then

General							
INSTRUCTIONS: Please copy and paste the individual row applicable for this program from the Program Effectiveness Ranking Chart.							
Agency Submitting Report	Individual Program Name	Brief description of the public benefit provided or public harm prevented by the individual program	Ranking (#1 = most effective and efficient)	Total Program Budget in FY 2014-15 (from all funding sources)	Amount of Total Program Budget in FY 2014-15 from funds appropriated by General Assembly	Associated Major Programs Area (as identified in the 2013-14 Accountability Report)	Associated Agency Objective #(s) (as identified in the 2013-14 Accountability Report)
Department of Juvenile Justice	Long Term Facility Operations	This program encompasses custodial care and supervision for all juveniles confined to the long-term hardware secure facility. This program is necessary to provide structure, supervision and rehabilitative services for high risk offenders.	9	15,878,868	14,653,217	III.B.Long Term Facilities	2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5, 3.1.1, 3.1.2

Potential Negative Impact	
INSTRUCTIONS: Please list what the agency considers the most	
Most potential negative impact on the public that may occur as a result of the program not performing well	This program, like all DJJ programs, is linked to public safety and improving outcomes for troubled youth. This program provides secure custodial care housing juvenile offenders in detention, evaluations, admissions and long-term facilities. While it is the least efficient of the agency's programs, it is necessary to guard the public against its highest risk juvenile offenders.
Level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen	This program is essential to ensure public safety and should remain on the General Assembly's radar.
Any additional information the agency would like to provide for clarity, context, explanation, etc.	See the Strategic Plan Investment Chart.

Budget Information				
INSTRUCTIONS: Please list the total budget for the program (from all funding sources), total expenditures and total number of constituents served, for each year from 2004-05				
Total Program Budget (from all sources of funding)	Total Program Expenditures	Notes and/or further Explanation	Total number of constituents served	Year
16,469,859	16,793,800	Budget and actual expenditures include cost centers related Business Services and Grounds as these were previously included in the cost center of Physical Plant. Dietary budget and expenditures for the Evaluation Center are included in the total Agency Dietary cost included in this program	792 ADP	2004-05
18,527,355	20,391,227	Budget and actual expenditures include cost centers related Business Services and Grounds as these were previously included in the cost center of Physical Plant. Dietary budget and expenditures for the Evaluation Center are included in the total Agency Dietary cost included in this program	809 ADP	2005-06
21,549,855	22,566,263	Budget and actual expenditures include cost centers related Business Services and Grounds as these were previously included in the cost center of Physical Plant. Dietary budget and expenditures for the Evaluation Center are included in the total Agency Dietary cost included in this program	750 ADP	2006-07
22,423,349	25,312,143	Budget and actual expenditures include cost centers related Business Services and Grounds as these were previously included in the cost center of Physical Plant. Dietary budget and expenditures for the Evaluation Center are included in the total Agency Dietary cost included in this program	691 ADP	2007-08

23,387,188	21,207,872	Budget and actual expenditures include cost centers related Business Services and Grounds as these were previously included in the cost center of Physical Plant. Dietary budget and expenditures for the Evaluation Center are included in the total Agency Dietary cost included in this program	691 ADP	2008-09
21,771,959	20,831,383	Budget and actual expenditures include cost centers related Business Services and Grounds as these were previously included in the cost center of Physical Plant. Dietary budget and expenditures for the Evaluation Center are included in the total Agency Dietary cost included in this program	594 ADP	2009-10
22,554,575	20,686,063	Budget and actual expenditures include cost centers related Business Services and Grounds as these were previously included in the cost center of Physical Plant. Dietary budget and expenditures for the Evaluation Center are included in the total Agency Dietary cost included in this program	492 ADP	2010-11
22,323,137	21,506,248	Budget and actual expenditures include cost centers related Business Services and Grounds as these were previously included in the cost center of Physical Plant. Dietary budget and expenditures for the Evaluation Center are included in the total Agency Dietary cost included in this program	392 ADP	2011-12
21,738,240	19,860,212	Budget and actual expenditures include cost centers related Business Services and Grounds as these were previously included in the cost center of Physical Plant. Dietary budget and expenditures for the Evaluation Center are included in the total Agency Dietary cost included in this program	369 ADP	2012-13
22,307,994	20,038,039	Budget and actual expenditures include cost centers related Business Services and Grounds as these were previously included in the cost center of Physical Plant. Dietary budget and expenditures for the Evaluation Center are included in the total Agency Dietary cost included in this program	108 ADP	2013-14
15,878,868	13,963,617	as of 4/30/15	116 ADP	2014-15

**Alternative Delivery System**

INSTRUCTIONS: Please provide a summary of all efforts by the agency regarding the use of alternative delivery systems, including privatization, in meeting the agency objectives associated with this program.

DJJ is invested in carrying out all of its functions in an effective and efficient manner. Every effort is made to cut costs in keeping with this premise.

ADP represents the average daily population.



**Paperwork Filed by the Public**

<p>INSTRUCTIONS: Please list each report, application, and other similar paperwork the agency requires the public file with the agency and, for each, provide the applicable information requested in the cells below. NOTE: Responses are not limited to the number of columns below that have borders around them, please list all that are applicable.</p>															
<p><b>Agency Submitting Report</b></p>	<p>Department of Juvenile Justice</p>														
<p><b>Name of Report, Application or Similar Paperwork Required to be Filed with the Agency by the Public</b></p>	<p>Volunteer Application Form</p>														
<p><b>Reason the agency needs the information in the report, application or paperwork</b></p>	<p>Individuals desiring to serve as volunteers are required to complete the volunteer application and the Department of Social Services Consent to Release Form. DJJ needs this information in order to conduct a background check and a check of the DSS Central Registry of Child Abuse and Neglect in order to prevent persons with significant criminal records or a history of child abuse from working with children under DJJ's supervision or care.</p>														
<p><b>Statutory Authority for the Filing Requirement</b></p>	<p>There is no statutory authority for the filing requirement, rather it is an agency policy for those persons who wish to provide mentoring and other volunteer services to delinquent youth.</p>														
<p><b>Date Each Filing Requirement was Adopted or Last Amended by the Agency</b></p>	<p>January 1, 2015</p>														
<p><b>Frequency the Filing is Required</b></p>	<p>Volunteers applications are renewed every three years.</p>														
<p><b>Number of Filings Received Annually for the Last 7 Years</b></p>	<table border="0"> <tr> <td>In 2014 - 674 Filings</td> <td>In</td> </tr> <tr> <td>2013 - 631 Filings</td> <td>In</td> </tr> <tr> <td>2012 - 509 Filings</td> <td>In</td> </tr> <tr> <td>2011 - 525 Filings</td> <td>In</td> </tr> <tr> <td>2010 - 739 Filings</td> <td>In</td> </tr> <tr> <td>2009 - 636 Filings</td> <td>In</td> </tr> <tr> <td>2008 - 750 Filings</td> <td></td> </tr> </table>	In 2014 - 674 Filings	In	2013 - 631 Filings	In	2012 - 509 Filings	In	2011 - 525 Filings	In	2010 - 739 Filings	In	2009 - 636 Filings	In	2008 - 750 Filings	
In 2014 - 674 Filings	In														
2013 - 631 Filings	In														
2012 - 509 Filings	In														
2011 - 525 Filings	In														
2010 - 739 Filings	In														
2009 - 636 Filings	In														
2008 - 750 Filings															
<p><b>Number of Anticipated Filings for the Next 4 Years</b></p>	<p>2248</p>														
<p><b>Description of the Actions Taken or Contemplated by the Agency to Reduce Filing Requirements and Paperwork Duplication</b></p>	<p>DJJ's Director of Volunteer Services has had discussions with other agency personnel regarding methods whereby paperwork might be decreased. Also, the application form was reviewed when policy updates were made to the volunteer policy in January 2015.</p>														

**Paperwork Filed by the Public**

<b>Summary of efforts by the agency regarding use of alternative delivery system, including privatization or cooperative arrangement with other agencies, to obtain information sought by the paperwork</b>	DJJ's Director of Volunteer Services is exploring options whereby volunteers would be able to complete the application electronically rather than on paper.
<b>Agency policies for collecting, managing and using personal information, included in the paperwork, over the internet?</b>	Currently, DJJ does not transmit volunteer applications in any way over the internet.
<b>Agency policies for collecting, managing and using personal information, included in the paperwork, non-electronically?</b>	The Volunteer Services Office has one employee who is assigned the task of receiving, processing, and storing volunteer applications. This paperwork is maintained in a locked file cabinet in a locked office in a building that is locked after hours, and the building is located in a secure facility with no public access.

## Agency Information Available to the Public

INSTRUCTIONS: Please list all locations where the public can view the agency reports below. List locations online as well as locations where the public can obtain hard copies. List any other reports or information the public can obtain about the agency and where the public may obtain that information in the rows at the end.

Agency Submitting Report	Report/Information	Where the public can view this information online	Where the public can view this information in hard copy
Department of Juvenile Justice	Accountability Report	<a href="http://www.state.sc.us/djj/fact-sheets.php">http://www.state.sc.us/djj/fact-sheets.php</a>	A hard copy of this document will be made available upon request.
Department of Juvenile Justice	Strategic Plan	The Strategic Plan can be found within the FY 13-14 Accountability Report. See <a href="http://www.state.sc.us/djj/fact-sheets.php">http://www.state.sc.us/djj/fact-sheets.php</a>	A hard copy of this document will be made available upon request.
Department of Juvenile Justice	Performance Measures	The Strategic Plan can be found within the FY 13-14 Accountability Report. See <a href="http://www.state.sc.us/djj/fact-sheets.php">http://www.state.sc.us/djj/fact-sheets.php</a>	A hard copy of this document will be made available upon request.
Department of Juvenile Justice	Agency's current status in regards to its performance measures	The Strategic Plan can be found within the FY 13-14 Accountability Report. See <a href="http://www.state.sc.us/djj/fact-sheets.php">http://www.state.sc.us/djj/fact-sheets.php</a>	A hard copy of this document will be made available upon request.
Department of Juvenile Justice	Agency Report Card	<a href="http://www.state.sc.us/djj/fact-sheets.php">http://www.state.sc.us/djj/fact-sheets.php</a>	A hard copy of this document will be made available upon request.
Department of Juvenile Justice	Annual Statistical Report	<a href="http://www.state.sc.us/djj/fact-sheets.php">http://www.state.sc.us/djj/fact-sheets.php</a>	A hard copy of this document will be made available upon request.
Department of Juvenile Justice	Agency Fact Sheets	<a href="http://www.state.sc.us/djj/fact-sheets.php">http://www.state.sc.us/djj/fact-sheets.php</a>	A hard copy of this document will be made available upon request.
Department of Juvenile Justice	State of South Carolina Annual School Report Card	<a href="http://www.state.sc.us/djj/fact-sheets.php">http://www.state.sc.us/djj/fact-sheets.php</a>	A hard copy of this document will be made available upon request.

INSTRUCTIONS: Below is the information from the Legal Standards Chart the agency submitted in its 2015 Restructuring and Seven-Year Plan Report. Two new

Agency Submitting Report	Item #	Statute/Regulation/Provisos	State or Federal	Summary of Statutory Requirement and/or Authority Granted	Agency Recommends Further Evaluation	Basis for Further Evaluation
Department of Juvenile Justice	1	§ 63-19-410	State	Permits DJJ to charge and collect fees for evaluation and treatment services	Y	By practice, the activities contemplated in the law are no longer performed by the agency
Department of Juvenile Justice	2	§ 63-19-420	State	Authorizes DJJ to sell mature timber and farm products from lands owned by DJJ	Y	By practice, the activities contemplated in the law are no longer performed by the agency
Department of Juvenile Justice	3	§ 63-19-430	State	Permits DJJ to print or purchase for resale bumper stickers	Y	By practice, the activities contemplated in the law are no longer performed by the agency
Department of Juvenile Justice	4	§ 63-19-440	State	Designates a building "The William J. Goldsmith Reception and Evaluation Center"	Y	DJJ now operates three regional reception and evaluation centers, and the Goldsmith building is now an administrative building housing the Director's Office and other administrative offices.
Department of Juvenile Justice	5	Proviso 67.8	State	Authorizes DJJ to sell timber from lands owned by DJJ	Y	By practice, the activities contemplated in the law are no longer performed by the agency

**INSTRUCTIONS:** Please list the name of all personnel at the agency who can verify the information utilized when answering the questions in this report, their title, the specific question they affirm the answer to which is willfully submitted by them as testimony before the Committee, as those terms are used in S.C. Code Section 2-2-100, and the individual's handsigned signature. The agency will need to provide a hard copy with the original signatures and a .pdf. To avoid the agency needing to pass around the same sheet to multiple individuals who may be in separate offices, the Committee will allow signatures to appear on multiple sheets, as long as all of the information about the individual and question to which he/she is affirming, is included. NOTE: Responses are not limited to the number of columns below that have borders around them, please list all that are applicable.

Agency Submitting Report	Department of Juvenile Justice	Department of Juvenile Justice	Department of Juvenile Justice	Department of Juvenile Justice	Department of Juvenile Justice	Department of Juvenile Justice	Department of Juvenile Justice	Department of Juvenile Justice	Department of Juvenile Justice	Department of Juvenile Justice	Department of Juvenile Justice	Department of Juvenile Justice	Department of Juvenile Justice
<b>Name</b>	Sylvia Murray	Robin Owens	Jon Carpenter	Angela Rita	James Quinn	Thomas Williams, Jr	Bret Macgargle	Katherine Speed	Elizabeth Hill	Katherine Pierson	Angela Flowers	Craig Wheatley	Jennifer Loschavo
<b>Phone</b>	803-896-9011	803-896-7543	803-896-5640	803-896-5342	803-896-9238	803-896-9757	803-896-9792	803-896-9492	803-896-6485	803-896-9659	803-896-9751	803-896-2254	803-896-9477
<b>Email</b>	<a href="mailto:smurray@scdj.net">smurray@scdj.net</a>	<a href="mailto:ro Owens@scdj.net">ro Owens@scdj.net</a>	<a href="mailto:jcarpenter@scdj.net">jcarpenter@scdj.net</a>	<a href="mailto:arita@scdj.net">arita@scdj.net</a>	<a href="mailto:jquinn@scdj.net">jquinn@scdj.net</a>	<a href="mailto:twilliams@scdj.net">twilliams@scdj.net</a>	<a href="mailto:bmacgargle@scdj.net">bmacgargle@scdj.net</a>	<a href="mailto:kspeed@scdj.net">kspeed@scdj.net</a>	<a href="mailto:ehill@scdj.net">ehill@scdj.net</a>	<a href="mailto:kpierson@scdj.net">kpierson@scdj.net</a>	<a href="mailto:flowers@scdj.net">flowers@scdj.net</a>	<a href="mailto:cwheatley@scdj.net">cwheatley@scdj.net</a>	<a href="mailto:loschavo@scdj.net">loschavo@scdj.net</a>
<b>Department/Division</b>	SCDJJ	Administrative Services	Administrative Services	Community Services	Educational Services	Rehabilitative Services	Planning & Programs	Treatment & Intervention Services	Legal	Planning & Programs	Planning & Programs	Planning & Programs	Administrative Services
<b>Title</b>	Agency Director	Deputy Director	Director of Fiscal Affairs	Deputy Director	Deputy Director	Deputy Director	Associate Deputy Director	Associate Deputy Director	General Counsel	Legislative Liaison	Director of Planning & Evaluation	Director of Research & Statistics	Medicaid Administrator
<b>Question</b>	Entire Document	Fiscal Information and Program Ranking	Fiscal Information	Community Services Information and Program Ranking	Educational Information and Program Ranking	Program Ranking	Entire Document	Treatment & Intervention Information and Program Ranking	Legal Information, Program Ranking, and Paperwork Filed by the Public	Program Ranking & Audit Information	Entire Document	Excel Charts	Medicaid Information
<b>Individual's Signature which indicates the individual understands he/she is affirming the answer(s) provided to the specific question(s) listed above their name, are willfully being submitted by them as testimony before the Committee, as those terms are used in S.C. Code Section 2-2-100</b>													

**SC Department of Juvenile Justice  
Agency Management of Budget  
FY 2015**

	<u>Cost</u>
<u>Reporting Units Roll Up</u>	<u>Center/Location</u>
Director	N120H0D000
Division of Administrative Services	N120A0A000
Business Services	N120A0B000
Store of Hope	N120ARB000
Revolving Inventory	N120A0S000
Physical Plant and Maintenance	N120A0P000
Facility Grounds Management	N120A0G000
Dietary	N120A0DXXX
Fiscal Affairs	N120A0F000
Medicaid Compliance & Admin	N120A0M000
Information Technology	N120A0C000
Human Resources	N120A0H000
Staff Development & Training	N120A0T000
Division of Educational Services	N120E0A000
Birchwood School	N120ELB000
Willow Lane School	N120ELW000
Detention Center School	N120ESD000
Midlands Evaluation School	N120ESM000
Upstate Evaluation School	N120ESU000
Coastal Evaluation School	N120ESC000
Division of Community Services	N120C0A000
Upstate Region	N120CFPXXX
Midlands Region	N120CFMXXX
Low Country Region	N120CFCXXX
Pee Dee Region	N120CFDXXX
Community Justice	N120CUU000
Victim Services	N120CUV000
TASC	N120CUT000
Arbitration	N120CUA000
Interstate Compact	N120CUC000
JRT	N120CUJ000
Community Alternatives	N120CSC000
Alternative Camps	N120CSA000
HQ Road Office	N120CSH000
Division Of Rehabilitative Services	N120R0B000
Detention Center	N120RHD000
Midlands Evaluation Center	N120RHM000
Upstate Evaluation Center	N120RHU000
Coastal Evaluation Center	M120RHC000
Health Services	N120R0HXXX
Community Outreach LTF	N120R0C000
Legal, Legislative & Policy Coordination	N120H0L000

Office of Policy & Planning N120H0P000

Office of the Inspector General N120H0G000  
Community Connections Center N120H0C000

Office of Treatment & Intervention Serv N120H0T000  
Social Work N120HST000  
Consultation & Evaluation Serv N120CEE000

Parole Division (Pass Thru) N120P0A000